



EMT/FIREFIGHTER-BLS (PART TIME)

CLASSIFICATION	I
FLSA	HOURLY NON-EXEMPT

GENERAL STATEMENT OF DUTIES:

Performs both field and office duties requiring standard EMT - Basic and limited fire ground skills. Utilizing excellent communication and organizational skills, ensures that the citizens of and visitors to Botetourt County receive the best possible emergency services. Assists with implementation of visionary direction for the department of fire and EMS.

DISTINGUISHING FEATURES OF THE CLASS:

This position is essential. Personnel occupying this position may be scheduled to work regardless of weather conditions and/or when general county offices are closed. Persons in this position will encounter sensitive information in the performance of their duties and are expected to maintain that information confidentially.

This is professional work in the performance of emergency medical and fire services both in emergency calls and in non-emergency support. General responsibilities focus on EMS and firefighting duties. Works under the direction of the shift supervisor or station officer on shift.

EXAMPLES OF WORK *(Illustrative Only)*:

Develops, instills, and maintains a strong sense of cooperative effort toward the ultimate goal of providing prompt and professional services to the citizens and visitors of Botetourt County..

Foster and maintain good working relationships with other Botetourt County fire and emergency medical services agencies.

Develops, instills, and maintains a strong sense of cooperative effort towards the ultimate goal of provide quality service delivery and customer service.

Maintain accurate records and prepares complete reports in a thorough and timely fashion.

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Keeping abreast of all training, certification, and technological advancements in the fire and emergency medical services fields.

Maintaining a clean, safe, and prepared working environment and apparatus.

Performs fire ground duties as assigned by the OIC within scope of training

Inspects the work location and all equipment for compliance with county, state, and federal safety regulations and takes initial action to alleviate discrepancies.

Assists in specialty rescue operations as trained and required, including: rope, trench, confined space, vehicle extrication, and others as appropriate.

Ensures compliance with VA OEMS rules and regulations.

Performs other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Strong skills and knowledge levels in all phases of emergency medical treatment and pre-hospital care. Ability to understand and follow oral and written instructions. Excellent communications skills required along with general computer skills. Must be able to pass a comprehensive medical physical, including: drug, sight, and hearing tests. Must be able to perform all fire and EMS related physical tasks such as lifting and moving patients, and strenuous physical tasks associated with firefighting. During tenure of employment, must maintain physical condition which allows completion of job requirements. Individual should be aware that this position could be exposed to various dangers including air-borne and blood-borne pathogens. Must maintain a valid Virginia driver's license and good driving record. Must maintain required certifications. Two years of BLS field EMS experience preferred.

ACCEPTABLE EDUCATION AND EXPERIENCE:

Minimum of 21 years of age. High school graduate or GED. Virginia EMT, EVOC (minimum of class 2), VDFP Firefighter I or NFPA 1001 equivalent (preferred). PEPP, PHTLS preferred.