

BOTETOURT COUNTY ELECTORAL BOARD

MARCH 3 & 4, 2020 MINUTES

On March 3, 2020 at 7:00 am the Botetourt County Electoral Board convened at the Registrar's Office for its annual organizational meeting. All members and Traci Clark, the R/DOE, were present. Buck Heartwell moved that the minutes for the February 3, 2020 be approved. The motion passed unanimously. After discussion, Buck made the motion that the following slate of officers be approved for the current year.

John Rader, Chairman

Steve Vaughn, Vice Chairman

Buck Heartwell, Secretary

The motion passed unanimously. The meeting was then adjourned and the board members left to observe the conduct of the Democratic Presidential Primary election taking place that day in the county.

On March 4, 2020 at 10:30 am the BCEB met in the second floor conference room of the Botetourt County Courthouse. All members and the R/DOE were present. The Chairman reported that the Board had visited all ten of the County's regular polling places on the preceding day. No significant problems were observed. The turnout had been slightly higher than anticipated, but this created no issues. Traci reported that the only complaint that she received concerned the shortage of parking at Lord Botetourt High School. She had already raised this with the Superintendent of Schools who indicated that this would be corrected in the future. Traci then reported that there would be an additional primary election in June – this one to nominate candidates for the U.S. Senate and The House of Representatives.

The Board then proceeded to canvass the vote. Given that this was the Vice Chairman's first election, the R/DOE gave a careful explanation of the 14 page DOE approved Statement of Results (SOR) Form which must be executed in each of the precincts after the polls have closed, and which provides most of the information necessary for the canvass. The Board then reconciled the SOR forms with the digital read-outs from the voting machines. There were no

significant problems and Traci was instructed to prepare the abstracts which the Board would use to certify the election.

The Board's next meeting was scheduled for March 30, 2020 at 2:00 pm. There being no further business to come before the Board, the meeting was adjourned at 11:21 am.

Buck Heartwell, Secretary

DRAFT