

BOTETOURT COUNTY ELECTORAL BOARD

February 25, 2021

On February 25, 2021, a special meeting of the Botetourt County Electoral Board was held in the 2nd floor Conference Room in the Circuit Courthouse in Fincastle. The purpose of the meeting was to complete tasks in conjunction with the statewide Risk Limiting Audit (RLA) of the November 3, 2020 General Election. Members present were John Rader and Steve Vaughn, as was Traci Clark, the GR/DOE. Also in attendance were audit board members Alice Duehl and John Garman. Botetourt County Republican Party Chair, Chad Simmons, was also in attendance. Chairman John Rader called the meeting to order at 12:00 pm.

All present introduced themselves and Traci introduced the audit board members -- Alice Duehl, representing the Democratic Party, and John Garman, representing the Republican Party. Both members have worked numerous elections in Botetourt and are known for their meticulous and detail-oriented nature. Chad Simmons, local Republican Party Chair, stated his attendance was due to a questionnaire he had been asked to complete by the state party and in no way indicated mistrust in Traci or her office's handling of the election.

Traci reviewed the instructions given by the Virginia Department of Elections and noted a total of 6 ballots were to be pulled from 5 different batches. These ballots were identified, labeled as being part

of the RLA and the voter's choices for the offices of President and US Senate were noted on the appropriate form. All information was entered into the required software system and verified by the audit board as being correct.

Meeting was adjourned at 1:53 pm. All boxes were returned to the Clerk's Office for proper storage.

In Secretary Heartwell's absence, minutes were recorded and hereby submitted by Director of Elections, Traci Clark.

