

# **BOTETOURT COUNTY ELECTORAL BOARD**

**April 26, 2021**

On April 26, 2021, a regular meeting of the Botetourt County Electoral Board was held in the Registrar's Office in Fincastle. All members were present, as was Traci Clark, the GR/DOE. Chairman John Rader called the meeting to order at 3:00 pm.

Vice Chairman Steve Vaughn moved for approval of the minutes from the meeting held on March 1, 2021. The motion passed unanimously.

The Board then continued the discussion begun in March as to whether the polls should be open on Sunday during early voting as is now permitted. All Board Members were opposed. Secretary Buck Heartwell moved to continue the policy of the polls being closed on Sunday in Botetourt County during early voting. The motion passed unanimously.

Traci then gave a report on the number of voters (7) who had voted so far during early voting for the June 8<sup>th</sup> Democratic Primary. She also brought the Board up to date on the Saturday dates that the polls would be open (May 29<sup>th</sup> and June 5<sup>th</sup>) for early voting, and the deadlines for registration (May 17<sup>th</sup>); requests for mailed ballots (May 28<sup>th</sup>); and for in-person early voting (June 5<sup>th</sup>).

Traci then advised the Board that 68 PEOs would be available to work on June 8<sup>th</sup>, and she also gave the Board the dates, times and locations that she had scheduled for PEO training.

Buck then made a motion that the Board and Traci go into closed session to discuss the Board's voting security plan pursuant to sections 24.2- 625.1 (B) and (D). The motion passed unanimously. After approximately 15 minutes, Buck made a motion for the Board to reconvene in open session and to confirm that only such matters as were lawfully exempt from open meeting requirements were discussed by the Board, and that only such matters as were identified in the Board's motion were considered. The motion was unanimously approved by roll call vote. Buck then moved that the draft security plan that the Board discussed in closed session be approved. The motion passed unanimously.

Traci then informed the Board that the Board of Supervisors would be considering an extension of the county's lease of the Spickard building. In addition to the offices of the Commonwealth's Attorney, the building is used for storing the county's election equipment.

Finally, the Board set its next meeting for June 8<sup>th</sup>, June 9<sup>th</sup> and June 11<sup>th</sup>, the dates of the Democratic Primary and the subsequent canvass. There being no further business to be discussed, the meeting was adjourned.

Buck Heartwell, Secretary

