

BOTETOURT COUNTY ELECTORAL BOARD

July 26, 2021

On July 26, 2021, a regularly scheduled meeting of the Botetourt County Electoral Board was held in the Registrar's office in Fincastle. All members of the Electoral Board were present, as was Traci Clark, the GR/DOE. Chairman John Rader called the meeting to order at 2:00 pm.

Vice Chairman Steve Vaughn moved to approve the minutes of the Board's meetings held on June 9th and June 11th which had been previously submitted. The motion passed unanimously.

Traci then filled the Board in on the office's new website. It was to become operative in December or January. She had not yet decided whether she wanted entry to the site to be through an independent department header, or through pages in the county's website as it is at present.

A brief discussion on the November elections then followed. Traci distributed a list of the state and local offices that would be at issue, and the length of each office's term. She also submitted a list of dates which were the relevant deadlines relating to registration and pre-election voting.

Secretary Buck Heartwell then made a motion for the Board to go into closed session to discuss the following:

1. The hiring of an additional Assistant Registrar. Sec. 2.2-3711(A)(1).

2. A voting security program. Sec. 2.2-3711(A)(34).
3. The Registrar's annual performance review. Sec. 24.2 -109.1 and Sec 2.2-3711(A)(1)

The motion passed unanimously.

After approximately 1 hour, the Board returned to open session. The Board then took a roll call vote certifying that (1) only public business matters lawfully exempted from open meeting requirements and (2) only such matters as were identified in the motion convening the closed session were heard, discussed or considered. The Chairman then reported that the Registrar's annual performance review had been completed. No action was taken on the other matters discussed in closed session.

The Board agreed to meet next on September 20th at 2:00 pm. There being no further business to come before the Board, the meeting was adjourned.

Buck Heartwell, Secretary