

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, February 24, 2015, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 2:00 P. M.

PRESENT: Members: Dr. Donald M. Scothorn, Chairman
Mr. L. W. Leffel, Jr., Vice-Chairman
Mr. John B. Williamson, III
Mr. Billy W. Martin, Sr.
Mr. Todd L. Dodson

ABSENT: Members: None

Others present at the meeting:

Mr. David Moorman, Deputy County Administrator
Mrs. Kathleen D. Guzi, County Administrator
Mr. Jim Guynn, County Attorney

The Chairman called the meeting to order at 2:02 P. M.

He then asked for a moment of silence or prayer. Mr. Dodson then led the group in reciting the pledge of allegiance.

Dr. Scothorn stated that Mr. Brandon Nicely, the County's Building Official, is retiring in early March after 18 years of service to the County. He noted that Mr. Nicely has seen unprecedented growth in the County during his tenure and his calm demeanor and can-do attitude have helped in his dealings with developers, contractors, and citizens.

Dr. Scothorn noted that Mr. Nicely also has experienced many changes in State regulations during his employment including the implementation of new Erosion and Sediment Control and Storm Water Management ordinances. He stated that Mr. Nicely believes that County employees are here to educate the citizens on compliance with the regulations and Mr. Nicely has provided quality service while ensuring that construction in the County is done in a safe manner.

Dr. Scothorn then asked that Mr. Nicely come forward. Mrs. Guzi and Dr. Scothorn then presented Mr. Nicely with a County watch.

Mrs. Guzi congratulated Mr. Nicely on his retirement which is well deserved.

Mr. Nicely stated that it has been an honor to serve the citizens of Botetourt County over the past 18 years.

Mrs. Guzi noted that Mr. Nicely has always provided her with historical background on the County and its citizens as well as practical advice. She stated that he knows the community and his customers which have "made things go a lot smoother for the County and the development community." She then thanked him for his service.

Mr. Leffel also thanked Mr. Nicely for what he has done for the County especially his personable manner during his work with citizens and contractors.

Mr. Martin stated that he was sorry to see Mr. Nicely leave the County. Mr. Martin noted that Mr. Nicely has helped him on a number of occasions and he appreciated this assistance. He stated that Mr. Nicely will be missed and his work for the County has been appreciated.

Mr. David Givens, Development Services Manager, then introduced Mr. Patrick Gauldin to the Board. He noted that Mr. Gauldin started work on January 20 as the County's Erosion and Sediment Control Administrator. Mr. Givens noted that Mr. Gauldin has worked in this industry for nearly 15 years and was self-employed prior to working for the County and also

previously worked for an erosion and sediment control firm in the Charlotte, North Carolina area. Mr. Givens noted that Mr. Gauldin is currently working to obtain his Combined Inspector certification from the State of Virginia.

The Board then welcomed Mr. Gauldin to employment with Botetourt County.

Mr. Givens then introduced Mr. Brandon King to the Board as a new Combination Inspector as of February 9. Mr. Givens noted that Mr. King has been an Administrative Assistant in the Development Services Office since 2013 and previously worked in the Roanoke City Clerk's and Building Inspections offices. He noted that Mr. King is also working to obtain his State certification as a Combined Inspector.

The Board congratulated Mr. King on his promotion.

Mr. Givens then introduced Mr. Jeff Scott as the County's new Building Official. He noted that yesterday was Mr. Scott's first day of employment with the County. He stated that Mr. Scott previously worked for Franklin County in various building-related positions and has numerous State inspection certifications.

The Board welcomed Mr. Scott to Botetourt County.

Mr. Scott thanked the Board and stated that he looks forward to working with the Board as he serves the citizens of the County.

Consideration was then held on approval of transfers and additional appropriations. Mr. Tony Zerrilla, Director of Finance, stated that there was one transfer and 11 pass-through appropriations for the Board's consideration this month. He noted that the transfer was for the pass-through of monies to fund unforeseen cost overruns on the new Sports Complex ballfields. Mr. Zerrilla noted that the appropriations were for cost reimbursements, receipt of insurance proceeds, collection expenses, contributions, and sponsorship funds.

There being no discussion, on motion by Mr. Martin, seconded by Mr. Leffel, and carried by the following recorded vote, the Board approved the following transfers and additional appropriations. (Resolution Number 15-02-02)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Transfer \$21,530.85 in budgeted funds to CIP – Greenfield Park, 100-4094732 from the following accounts:

\$13,348.40 Parks & Rec.–Cap. Outlay-Other Capital, 100-4071000-8012
 \$ 3,569.02 Parks & Rec.-Cap. Outlay-Mach. & Equip., 100-4071000-8001
 \$ 1,822.76 Parks & Rec.- Repair & Maint. – Bldgs., 100-4071000-3313
 \$ 2,790.67 Sports Comp.–Cap. Out.–Mach. & Equip., 100-4071300-8001

This transfer covers unforeseen cost overruns regarding the construction of the new ball fields at the Sports Complex.

Additional appropriation in the amount of \$5,909 to Clerk of Circuit Court – Maintenance Service Contracts, 100-4021600-3320. These are State funds being used to pay for records management maintenance expenses.

Additional appropriation in the amount of \$10,234.73 to Sheriff's Department – RAID Patrol, 100-4031200-5830. This is a quarterly reimbursement of RAID program expenses for the Botetourt County Sheriff's Office Alternative Program.

Additional appropriation in the amount of \$1,131.00 to Sheriff's Department - Maintenance Service Contracts, 100-4031200-3320. These are Local Law Enforcement Block

Grant funds passed through from the State. This grant supports public safety improvements.

Additional appropriation in the amount of \$2,433.80 to Volunteer Fire & Rescue – County Fire Departments, 100-4032200-5641. This is an insurance check received from McNeil & Company for damages incurred to Troutville Fire Department apparatus.

Additional appropriation in the amount of \$15,000 to Fire & EMS – Payment for Collection Services, 100-4035500-3160. This appropriation will serve to cover additional collection expenses relating to the Emergency Services Cost Recovery Program.

Additional appropriation in the amount of \$25.00 to Fire & EMS – Other Operating Supplies, 100-4035500-6014. These are contributed funds made to Fire & EMS.

Additional appropriation in the amount of \$6,933.98 to Fire & EMS – Other Operating Supplies, 100-4035500-6014. These are funds received from Gallagher Basset for reimbursed costs incurred from the County's response to a hazardous materials incident.

Additional appropriation in the amount of \$1,000 to Fire & EMS – Capital Outlay – Other Capital, 100-4035500-8012. These are VFIRS (Virginia Fire Incident Reporting System) grant funds for personal computer hardware used for incident reporting.

Additional appropriation in the amount of \$1,799.40 to Sports Complex – Repair & Maintenance – Buildings, 100-4071300-3313. These are funds received from K & K Insurance to reimburse costs for repairing a damaged sign.

Additional appropriation in the amount of \$2,500 to Sports Complex – Other Operating Supplies, 100-4071300-6014. These are sponsorship funds received from Titan America for the Military Wounded Warriors Softball Tournament.

Additional appropriation in the amount of \$6,500 to Sports Complex – Agricultural Supplies, 100-4071300-6003. These are insurance funds received from VACORP for repairing field damage at the new softball diamonds.

Consideration was then held on approval of the accounts payable and ratification of the Short Accounts Payable List. Mr. Tony Zerrilla, Director of Finance, stated that this month's accounts payable totaled \$594,144.99; \$515,890.34 in General Fund expenditures; \$9,058.37 in Debt Service Fund invoices; and \$69,196.28 in Utility Fund expenditures. He noted that this month's short accounts payables totaled \$314,678.89; \$290,992.58 in General Fund invoices; \$3,055 in Debt Service Fund expenditures; and \$20,631.31 in Utility Fund invoices.

Mr. Zerrilla noted that this month's large expenditures included \$34,107 to Wampler-Eanes Appraisal Group for work on the County's reassessment.

After questioning by Mr. Williamson, Mr. Zerrilla stated that this invoice is based on the percentage of work completed to date minus 15% retainage.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the accounts payable list and ratified the Short Accounts Payable List as submitted. (Resolution Number 15-02-03)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

After discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the minutes of the regular meeting held on January 27, 2015, and the continued meeting held on February 10, 2015, as submitted. (Resolution Number 15-02-04)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

A presentation was then given on the Roanoke Regional Partnership's annual report and the region's economic indicators. Mrs. Beth Doughty, Executive Director, and Mr. John Huff, Director of Market Intelligence, with the Roanoke Regional Partnership, were then noted as being present.

Mrs. Doughty noted that part of Mr. Hull's job is to provide information requested by businesses which is not related to an economic development prospect. She noted that this information includes answers to questions about the region, image building, etc. Mrs. Doughty then stated that the Partnership had 325 requests for information in 2014, a 14% increase.

Mrs. Doughty further stated that 404 business attraction files were opened by the Partnership in 2014, a 9% increase. She noted that this includes inquiries, projects, and prospects. Mrs. Doughty stated that of the 404 inquiries, 63 developed into projects; 50 of these projects considered Botetourt County; 20 developed into prospects; and 10 actually made site visits to the County. Mrs. Doughty stated that Botetourt County does have a stronger level of activity in business attraction than other localities in the region due primarily to the graded pad site at Greenfield, which shows the value of that investment.

Mrs. Doughty stated that the region had \$72 million in economic development investment in 2014 and 742 new jobs were created through approximately 10 projects. She noted that approximately one-half of their original prospect contacts are received through the Virginia Economic Development Partnership and business inquiries, which are the first step in the pipeline, are overwhelmingly generated by the Partnership.

Mrs. Doughty noted that the County had a strong year in 2014 in expansions of existing industries including Arkay Packaging, Altec Industries, and Dynax America. She noted that these expansions are an endorsement of the County's and region's business climate.

After questioning by Mr. Williamson, Mrs. Doughty stated that \$15 million of the \$72 million total investment in 2014 was from the Wal-Mart Neighborhood Markets projects. After further questioning by Mr. Williamson, Mrs. Doughty stated that none of this total investment was from the Ardagh project located in Roanoke County which was announced in 2013.

After questioning by Mr. Williamson, Mrs. Doughty stated that the Partnership is working as a funding partner with the Greater Roanoke Valley Development Foundation on a project to construct a shell building in Botetourt Center at Greenfield. She noted that they are waiting for additional information from the County and then will advertise the project for construction bids and develop a site plan. She noted that they expect the bid to be awarded in May/June.

After questioning by Mr. Williamson on the Partnership's expectations regarding funding for the Governor's Opportunity Fund in the new State budget, Mrs. Doughty stated that she has not received any details but is aware that the Governor is eager to be involved in a substantive and committed way to economic development.

Mr. Hull then reviewed the region's 2014 economic performance index. He noted that today's PowerPoint presentation compares the Roanoke region to the national average and to cities such as Lynchburg, Asheville, Winston-Salem, Chattanooga, Spartanburg, and Fort Wayne, Indiana. Mr. Hull stated that, in the index value charts, the national average is shown as 100.

Mr. Hull stated that Roanoke's rate of growth accelerated between 2012 and 2013 and a large part of this growth was created by private, service-based industries. He noted that from 2011 – 2013, the percent change in per capita gross metro product was 115 for Asheville, 95 for Roanoke, 92 for Fort Wayne, 86 for Spartanburg, 72 for Winston-Salem, 55 for Chattanooga, and 43 for Lynchburg.

After questioning by Mr. Williamson, Mr. Hull stated that manufacturing operations that shipped their materials out of the area were considered as value-added in the Roanoke metropolitan region's figures.

Mr. Hull noted that the per capita income growth in the Roanoke region (113) was second among their comparison localities and also above the national average. He noted that retirement and investment income was 68% in Roanoke. He stated that the Roanoke and Lynchburg regions' disposable income adjusted for the cost of living was tied at 101 in 2013. Mr. Hull noted that the median income in Roanoke was \$52,659 compared to a national average of \$52,250.

After discussion, Mr. Hull stated that this area has a low unemployment rate with the December 2014 figure reported at 4.6%.

After questioning by Mr. Williamson, Mr. Hull stated that retirees are not included in the civilian labor force figures.

Regarding the poverty rate, Mr. Hull stated that Roanoke has the lowest poverty rate among the comparable regions and is also below the national average. He noted, however, that the region's poverty rate has increased from 12.5% to 14.4% over the past few years, with the national average being 15.8%. He then stated that Roanoke's percentage of individuals covered by health insurance (88.9%) is 4% higher than the national average.

After questioning by Mr. Williamson, Mr. Hull stated that Medicaid is included in this insurance coverage data.

Mr. Hull stated that the "asset appreciation" chart shows the percentage change in housing prices in the previous 12 months. He noted that Roanoke has the fifth slowest housing price recovery of the regions included in the comparison study and has a slower demographic growth. He also noted that Roanoke's net job growth was weak between 2011 and 2013.

Mr. Hull then stated that baby boomers are starting to retire in large numbers in this area and the data shows that Roanoke's median age is higher than all of the comparison regions except for Asheville. Mr. Hull stated that 31.1% of citizens in the Roanoke region are age 55 and older compared to 33.1% in Asheville and a national average of 25.5%. He noted that the Roanoke region's annual population growth rate from 2010 – 2013 was 0.33% compared to the national average of 0.73% and Asheville's rate of 0.94%. After discussion, Mr. Hull noted that Roanoke's economic performance index was 94, which is third among the comparison localities-119 in Spartanburg and 104 in Asheville.

Mrs. Doughty noted that, to ensure future success, the region will need to follow a hybrid growth strategy that recognizes that jobs follow people as well as people follow jobs; continue to create a place that people want to live through key public investments and an outdoor lifestyle narrative; continue to build the infrastructure that supports business attraction; maintain a strong business climate for all kinds/sizes of businesses through sound public policy; and capitalize on the high concentration of college students in the region and establish a strategy for retaining this talent.

Mrs. Doughty stated that the “usual mantra” is that people follow jobs; however the region needs to recognize that jobs follow people as well. She noted that the County and the region need to attract skills and income that will attract the amenities that we want. Mrs. Doughty encouraged the Board to continue to build infrastructure to support business attraction including broadband, shell buildings, low tax rates, etc.

Mrs. Doughty noted that there are 25 colleges and universities within a 60 mile radius of the Roanoke Valley and the region needs to develop a strategy for retaining these graduates.

After questioning by Mr. Martin, Mrs. Doughty stated that the recently announced loss of 500 jobs at Norfolk-Southern was not included in the figures presented today. She noted that the region’s impacts from this closure are difficult to quantify at this time.

Dr. Scothorn questioned if there was a plan for the region’s governments to “infiltrate the colleges” with projects to help the graduates find work or start their own businesses in the Roanoke area.

Mrs. Doughty stated that there has not been a plan to do this in the past but “how we ignite this asset” is a good idea to consider.

Mr. Martin then questioned what kind of incentives should be considered to bring back the 20 – 30 age group and their talent to this area.

Mr. Dodson then questioned who would put together this strategy.

Dr. Scothorn stated that the region needs to “introduce ourselves” to the colleges and find out what employment opportunities are available in this area for these graduates to consider.

After questioning by Mr. Williamson regarding the Roanoke/Blacksburg Innovation Network group, Mrs. Doughty stated that she is not knowledgeable as to whether this group is still active and noted that it may be operating under the auspices of the Technology Council.

There being no further discussion, Dr. Scothorn thanked Ms. Doughty and Mr. Hull for their presentations.

Mr. Kevin Hamm, Maintenance Operations Manager with the Virginia Department of Transportation, was then present to speak to the Board. Mr. Hamm noted that Mr. Raymond Lowe, VDoT’s Assistant Residency Administrator, was present to give the Board a review of VDoT’s snow removal practices and the number of personnel/equipment available in the County for snow removal.

Mr. Lowe stated that VDoT designates the County’s roadways into four priority designations—interstate/primary, other non-priority primary routes such as Route 43, Secondary System routes/subdivision streets, and low volume routes (gravel roads). Mr. Lowe noted that VDoT’s guidelines are based on the number of inches of snow received in a storm event. He noted that the County’s three VDoT maintenance shops (Eagle Rock, Buchanan and Troutville) have a combined inventory of 5,000 tons of salt, 17,000 gallons of calcium chloride for pre-treatment purposes, 1,380 tons of #8 stone, as well as #9 stone which is used as grit to improve traction on slippery roads. Mr. Lowe stated that VDoT used 1,190 tons of salt, 940 gallons of calcium chloride, 225 tons of #8 stone and 375 tons of #9 stone in the County in the past week; however, he stressed that these were preliminary figures.

Mr. Lowe stated that there are a total of 11 staff at the Eagle Rock shop, 11 in Buchanan, and 16 in Troutville, including two hourly employees at each facility. He then reviewed the pieces of equipment available at each shop for snow removal and noted that VDoT

also has contracts to hire equipment from local businesses to help in their snow removal activities. Mr. Lowe stated that there are a total of 84 pieces of equipment--both owned by VDoT and hired--that are available to remove snow this winter.

Dr. Scothorn thanked Mr. Lowe for this report. He noted that he has heard several positive comments about the quick removal of the large amounts of snow received during the past week's two storms.

Mr. Martin concurred with Dr. Scothorn's comments. He stated that VDoT did a very good job in removing snow even in the subdivisions and on the secondary routes. Mr. Martin noted that his constituents are happy with these efforts and he thanked VDoT for their work.

Mr. Lowe stated that he will forward these comments to their field staff.

Mr. Leffel noted that he has never received a complaint from a resident of his district regarding the snow removal efforts of VDoT's Eagle Rock maintenance crew.

Mr. Dodson noted that the residents of his district seem to be very pleased with VDoT's work over the past week.

Mr. Hamm then reviewed VDoT's monthly report. He noted that VDoT has scheduled six bridges on I-81 for latex concrete deck overlay work this spring/summer; a citizens' information meeting has been scheduled on March 5 at Eagle Rock Elementary School on the Route 220 safety improvement project; and VDoT approved four land development and four land use permits in the past month.

Mr. Hamm stated that VDoT tested the core samples taken from the shoulder area at the Route 460/Mountain Pass Road deceleration lane. He noted that the results showed that the shoulder will not support additional traffic so a 300' section will need to be rebuilt to handle the weight of additional traffic when the deceleration lane is extended. He noted that the existing decel lane is 175' in length and is proposed to be extended this spring.

Mr. Hamm further stated that the shoulder area of the Route 220 northbound decel lane onto Brugh's Mill Road is not built to support additional traffic and there is inadequate room to extend this turn lane. He noted that there must be 2' of space between the decel lane's edge-line and the guardrail and this area is not available at this location. Mr. Hamm further stated that there would probably be a need for additional right-of-way and the scope of this project is too large to be handled by VDoT maintenance crews and would need to be included as a Six Year Plan project.

After discussion, Mr. Hamm stated that the work on Route 643 (Mountain Valley Road) to replace a box culvert should begin on March 2. He noted that the road will be closed for a week while the work is done. He noted that VDoT is conducting a traffic engineering study on Route 43 between Pico Road and the base of the mountain to determine if a reduction in the posted speed limit is warranted. Mr. Hamm noted that Greenfield Street (Route 673) is already posted for a speed limit of 35 mph and no further reduction will be considered by VDoT. He further noted that the speed study on Route 615 near Roaring Run is still under review.

Regarding the request for a traffic calming study on Valley Road near Dooley Lane, Mr. Hamm stated that this road is currently posted for 35 mph and, based on their traffic speed analysis, drivers are in reasonable compliance with the posted speed limit. Mr. Hamm further stated that this citizen also requested that speed humps be installed in this area. He noted that speed humps are mainly used to slow traffic on residential/neighborhood streets and would not be suitable on Valley Road which is classified as a rural collector road. Mr. Hamm noted that he has notified the citizen who made this request of their review's results.

Mr. Hamm noted that the through truck restriction study on Brugh's Mill Road is still ongoing. He noted that they have received additional, updated information from the Sheriff's Department on incidents of tractor trailers using this road to get from I-81 and Route 11 to Route 220.

After questioning by Mr. Williamson, Mr. Hamm stated that he hopes to have the report completed and returned to him within the next month.

Mr. Hamm further noted that the "No Through Truck" signs have been posted on Route 606 (Blue Ridge Turnpike) as of February 13.

After questioning by Mr. Leffel regarding a citizen request to pave Roy Road (Route 677), Mr. Hamm stated that VDoT staff have reviewed this request. He noted that VDoT's land development staff can review this road and obtain a cost estimate for the Board's consideration of adding this project to the County's Gravel Road Priority List. Mr. Hamm noted that it would probably take VDoT staff a couple of months to complete this review and compile a cost estimate.

Mr. Dodson noted that he had received a call stating that Five Moons Drive in Shawnee Village needs some maintenance. Mr. Hamm stated that he would have their maintenance crew check on this situation.

After questioning by Mr. Dodson, Mr. Hamm stated that the bids for the Exit 150 project are due tomorrow. Mr. Dodson asked that Mr. Hamm update the Board each month on the status/progress on this project.

After questioning by Dr. Scothorn, Mr. Hamm noted that there is a subcontractor on the old truck stop property at Exit 150 conducting environmental clean-up work at this time.

There being no further discussion, the Board thanked Mr. Hamm and Mr. Lowe for their reports.

Consideration was then held on a request to advertise the Dale Court Subdivision water line project for bids. Mr. Kevin Shearer, County Engineer, stated that this is a private water system which serves approximately 12 residences in the Dale Court Subdivision which is located off of Valley Road in Daleville. He noted that private water companies are required to submit regular water sample test results to the Health Department for review. Mr. Shearer stated that after a test approximately four years ago the Health Department determined that the system's water quality did not meet current standards and imposed a Boil Water Notice for the water company's customers.

Mr. Shearer stated that representatives of the water company approached the County to seek assistance in resolving their water quality problem and the agreed-to solution by the company, Health Department, and the County was to extend a new County water line from Cedar Ridge Subdivision to serve these residences. He stated that the County assisted Dale Court in applying for and obtaining a \$25,000 Health Department planning grant to hire a consultant (Pierson Engineering and Surveying, Inc.) to prepare design plans for this project. He noted that these plans were prepared and submitted to the Health Department for review and approval.

Mr. Shearer stated that the County also assisted the water company in applying for and obtaining a zero interest loan with principal forgiveness grant in the amount of \$150,000 to cover construction costs. He noted that the County is administering this grant on behalf of the water company. Mr. Shearer stated that, upon receipt of final bid document approval by the

Health Department, the County is now ready to advertise this project for bids. He noted that the project will include the construction of 2,510' of 8" ductile iron water line with construction estimated to take approximately 90 days. He noted that the system currently is served by a 2" water line.

After discussion, Mr. Shearer stated that upon completion of the project, the Dale Court Water System will be dissolved, all assets transferred to the County, and the residents will become County water customers with individual meters. He noted that currently there are no water meters on this system. Mr. Shearer stated that fire hydrants will also be installed on this system and the existing well, well house, and booster pumping station will be demolished and decommissioned.

There being no discussion, on motion by Mr. Dodson, seconded by Mr. Williamson, and carried by the following recorded vote, the Board authorized that County staff, working closely with the Virginia Department of Health, advertise the Dale Court Water System water line project for construction bids, receive and evaluate bids, make a determination that the lowest responsive and responsible bidder does not exceed the \$150,000 in grant funds for this project, and, upon such terms and conditions that are acceptable to the County Administrator and County Attorney, authorize the County Administrator to sign all necessary documents regarding this bid award on the County's behalf. (Resolution Number 15-02-05)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

A public hearing was then held on proposed amendments to Chapter 9. Elections of the Botetourt County Code regarding a proposed precinct consolidation plan. Ms. Phyllis Booze, Voter Registrar, stated that, as she reported to the Board in December 2014, the County's current voting machines are reaching the end of their useful lives. She noted the County is being required by the State of Virginia to purchase optical scan voting machines "when we no longer have adequate machines for an election;" however, the State is not providing any funding toward the purchase of this new equipment. Ms. Booze stated that, in order to save money toward the purchase of these machines, she and the Electoral Board are proposing to consolidate precincts in several election districts.

Ms. Booze further stated that there are currently two precinct locations in which the new machines would not fit because of their size.

Ms. Booze noted that the Electoral Board is proposing to have only two precincts in each district as follows: Buchanan District—combine the Roaring Run and Springwood precincts into the Buchanan and Mill Creek precincts; Fincastle District—combine the Glen Wilton and Eagle Rock precincts into the Eagle Rock precinct and combine the Courthouse, Town Hall, and Oriskany precincts into the newly named Fincastle precinct; Valley District—combine the Coyner Springs precinct into the Cloverdale and Troutville precincts. She further noted that, under the proposed precinct realignment, a few voters from the Buchanan and Springwood precincts will be placed in the Mill Creek precinct and a few voters from the Roaring Run and Springwood precincts will be placed in the Buchanan precinct. She noted that the County's Elections Ordinance has been amended to show these proposed revisions as well as correcting/clarifying some minor typographical errors in these precinct descriptions.

After discussion, Ms. Booze noted that the precinct names in the Amsterdam District are also proposed to be changed as follows—Asbury renamed Greenfield and Amsterdam renamed Daleville. She noted that there are no changes proposed to the two current Blue Ridge District precinct descriptions other than the minor typographical changes previously mentioned.

After questioning by Mr. Martin, Ms. Booze stated that she has not received any citizen calls about the proposed precinct consolidation plan.

Ms. Booze stated that new voter identification cards will be mailed to all affected voters and her office will conduct a public information campaign to notify citizens of these changes prior to the upcoming elections.

After questioning by Dr. Scothorn, it was noted that there was no one present to speak in regard to this matter. The public hearing was then closed.

There being no discussion, on motion by Mr. Dodson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board adopted the attached amendments to Chapter 9. Elections of the Botetourt County Code as per the Electoral Board's Precinct Consolidation Plan. (Resolution Number 15-02-06)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman then called for a 5 minute break.

The Chairman called the meeting back to order at 3:33 P. M.

A public hearing was then held on proposed amendments to Chapter 1. General Provisions of the Botetourt County Code regarding reimbursement of expenses associated with methamphetamine (meth) lab cleanup costs. Mr. Jim Guynn, County Attorney, stated that in 2012 the Virginia General Assembly enacted Section 15.2-1716.2 of the Code of Virginia to provide an additional tool for localities to recover the costs associated with meth lab cleanups. He noted that this provision can be enacted as part of the court costs and fines assessed during the criminal prosecution process of a person convicted of manufacturing meth.

Mr. Guynn noted that the draft ordinance in the Board's information packets includes the State Code language. He stated that cleaning up meth labs is a complicated procedure and some of the chemicals used and created in this process are considered hazardous materials.

Mrs. Guzi stated that, according to Sheriff Ronnie Sprinkle, the County funded the cleanup of six meth lab sites in 2013 and 2014 at a cost of \$7,870 plus \$2,445 in overtime costs for Sheriff's Deputies.

Mr. Joel Branscom, Commonwealth's Attorney, stated that in the past few years the County has found and convicted individuals for operating a number of meth labs. He noted that there are hazardous by-products created by these labs including cyanide and various explosive gases. Mr. Branscom noted that the federal government previously handled these cleanup projects and then transferred this responsibility to the State. He stated that these cleanups are now the responsibility of the Sheriff's Department.

Mr. Branscom noted that cleaning up one of these meth lab sites can cost the County \$10,000 and he believes it is inappropriate for the County to be responsible for these expenses. He stated that Circuit Court Judge Malfourd Trumbo now requires persons convicted of manufacturing meth to reimburse the County for these cleanup costs after they are released from jail.

Mr. Branscom noted that in the future the County may want to consider cleanup of these properties as a violation of the Nuisance Ordinance and possibly consider requiring the property's owner to pay to cleanup any meth labs on their property. He noted that homeowners are responsible for paying for many repairs and expenses related to their property, not the government, and the County should not be funding the cleanup of these meth lab properties.

Dr. Scothorn stated that he believes that a landlord would be more responsible in who he rents his property to if the landlord was accountable for these clean-up costs.

Mr. Branscom noted that meth labs are becoming more mobile as there is now a process where the drug can be made in a liter-sized soda bottle. Mr. Branscom suggested that the Board, with the assistance of the County Attorney, explore additional options to keep governments from funding the costs of these meth lab cleanups.

After questioning by Mr. Dodson, Mr. Branscom stated a Judge's court order can be issued when a person is convicted of manufacturing meth requiring that person to reimburse the County for the cleanup expenses and, if a person is convicted by a jury, an order can be entered against the individual to pay for these clean-up costs. After further questioning by Mr. Dodson, Mr. Branscom stated that the County could place a lien against the property of a person convicted of manufacturing meth in order to obtain reimbursement for these cleanup expenditures.

Mr. Martin stated that he is uncomfortable with having a landlord, who is innocent of these charges but has a renter convicted of this offense, being responsible for these cleanup costs.

After questioning by Dr. Scothorn, it was noted that there was no one else present to speak regarding this matter. The public hearing was then closed.

On motion by Mr. Williamson, seconded by Mr. Martin, and carried by the following recorded vote, the Board adopted the following resolution approving amendments, effective immediately, to Chapter 1. General Provisions of the Botetourt County Code regarding reimbursement of expenses associated with methamphetamine lab clean-up costs.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 15-02-07

WHEREAS, pursuant to §15.2-1716.2 of the Code of Virginia, 1950, as amended, the County of Botetourt may require those persons convicted of an offense for the manufacture of methamphetamine pursuant to §§ 18.2-248 or 18.2-248.03 of the Code of Virginia to be liable at the time of sentencing, or in a separate civil litigation, to the County or to any law enforcement entity, for the expense in cleaning up any methamphetamine laboratory located in Botetourt County related to the conviction; and,

WHEREAS, upon public hearing, duly advertised, the Board of Supervisors has determined to impose such clean-up costs as provided by § 15.2-1716.2 of the Code of Virginia.

NOW, THEREFORE, BE IT ORDAINED BY THE BOTETOURT COUNTY BOARD OF SUPERVISORS, THAT Chapter 1 General Provisions, of the Botetourt County Code of Ordinances is hereby amended to add a new Section 1-18 as follows:

BOTETOURT COUNTY CODE

* * *

Chapter 1

GENERAL PROVISIONS

* * *

Sec. 1-18. Reimbursement for expenses associated with methamphetamine lab clean-up.

Any person convicted of an offense for the manufacture of methamphetamine under Virginia Code Sections 18.2-248 or 18.2-248.03 shall, at the time of sentencing or in a separate civil action, be liable to Botetourt County or to any law enforcement entity for restitution of expenses incurred in the clean-up of any methamphetamine lab located in Botetourt County, Virginia, related to the conviction. The amount charged shall not exceed the actual expenses incurred associated with clean-up, removal, or repair of the affected property or the replacement cost of personal protective equipment used.

BE IT FURTHER ORDAINED THAT a copy of this Ordinance shall be distributed to: the Clerk of the Circuit Court of Botetourt County, Virginia; the Sheriff of Botetourt County; the Commonwealth's Attorney for Botetourt County; and the Office of Probation and Parole serving the courts of Botetourt County.

A presentation of the Parks, Recreation, and Tourism annual report and announcement of the 2015 Botetourt Sports Complex event schedule was then given. Mr. Pete Peters, Director of Parks, Recreation, and Tourism, stated a copy of the Department's 2014 report was included in the Board's information packet. He noted that in 2014 almost 3,100 youths participated in various County athletic league programs including basketball, baseball, softball, soccer, football, and cheerleading and 2,000 participated in other activities such as clinics and workshops for lacrosse, volleyball, junior golf, art, archery, art, etc.

Mr. Peters then played a short video of the various types of youth programs offered by his Department in 2014. He noted that they use these types of videos for recruitment efforts by the various athletic and booster clubs.

Mr. Peters noted that in 2014 the department also had 2,300 adult participants in various programs including day and overnight bus trips, art classes, bridge and card clubs, etc., and 3,000 residents attended various community events such as the Buchanan Fishing Carnival, Fincastle 5K and 10K runs, Greenfield Cross-Country Invitational, etc.

Mr. Peters stated that his Department's maintenance staff, consisting of 6 full-time and 6 seasonal workers, maintain approximately 500 acres and over 40 athletic fields for these various activities and general public use. He noted that they also maintain walking trails, the Upper James River Water Trail, school grounds, and playgrounds. He stated that the Department worked with several community business partners including Old Virginia Brick, Dick's Sporting Goods, Roanoke Disc Golf Club, and Powerade, among others in 2014 as a means to generate sponsorships to make park improvements. Mr. Peters also stated that the County's disc golf course opened in 2014 and the Botetourt Beautiful Program was implemented.

Mr. Peters stated that in 2014 the Tourism Department continued work to market the Upper James River Water Trail, the County's Wine Trail, and introduced the "What's your Bot-e-Type" marketing campaign, which received a \$36,000 grant from the Virginia Tourism Corporation. He noted that the Department also worked with the Roanoke Regional Partnership and the Roanoke Valley Convention and Visitors Bureau to promote the County and its amenities.

Mr. Peters stated that their calculations indicate that the Water Trail received 59,000 visitors between Memorial Day and Labor Day in 2014. Mr. Peters noted that he hopes to be able to conduct more in-depth surveys of the Trail's users in the future to obtain their opinions on current amenities and what is needed to improve the Water Trail experience. He noted that the Department is also expanding its social media presence in order to inform as many people as possible of what is available in the County.

After questioning by Mr. Dodson regarding recognition of those businesses who participate in the Botetourt Beautiful Program, Mr. Peters stated that the donors receive a personal letter from either him or the County Administrator, a sign is posted at the facility receiving the donation acknowledging the gift, and a plaque is presented to the donor business.

After questioning by Mr. Williamson regarding the Special Exceptions Permit request for a primitive campground on the James River to be considered by the Board later today, Mr. Peters stated that the County's goal is to encourage and endorse the efforts of private entities to start businesses that will serve the needs of those individuals using the Upper James River Water Trail. Mr. Peters stated that he thinks that the proposed campground is a positive idea for those visitors that use the river and the County itself.

Mr. Jim Farmer, Sports Complex Manager, then stated that 2014 was a great year for this facility with 22,000 visitors from 37 states participating in 26 events. He noted that the number of County hotel rooms rented for these tournaments leveled off in 2014 compared to previous years but this was anticipated to occur until the new ballfields are completed and ready for tournament play. He noted that several local tournaments and recreational league games were also held at the Complex in 2014.

Mr. Farmer noted that in 2015, 24 baseball and softball sporting events are planned for the March 13 through October 18 season. He noted that these events include youth recreational and high school teams, regional and national championship events for youth baseball and fast-pitch softball, and adult slow-pitch softball. Mr. Farmer stated that, among others, the National Christian College Athletic Association tournament will again be held in May at the Complex, as will the USSSA Black American Super NIT Adult Slow-Pitch Softball Tournament, while in October the ASA 18 and under Gold Xtreme Dimension Roanoke Valley Showcase, and the Women's College Military Appreciation Benefit Tournament are scheduled. Mr. Farmer noted that the Military Appreciation Tournament will feature the Wounded Warrior Amputee Softball Team. He then played a video of a CBS News story on this group.

After questioning by Dr. Scothorn, Mr. Farmer stated that a committee has been formed to publicize the Wounded Warrior Team's participation in this tournament.

After discussion by Mr. Dodson, Mr. Farmer noted that to date approximately \$27,000 in donations have been promised by various County businesses and groups to the military appreciation event. He noted that some of these donations will be used to pay the Wounded Warrior Team's traveling expenses and some of the funds will be donated to the Wounded Warrior Program.

Mr. Dodson noted that they are also trying to schedule a flyover by military aircraft at this tournament but it has not been finalized at this time.

After questioning by Dr. Scothorn, Mr. Peters stated that the County does utilize other local school ballfields when necessary to accommodate tournament team play.

After discussion, Mr. Peters noted that the Department is also looking into holding college-level cross-country sporting events at Greenfield.

After questioning by Dr. Scothorn, Mrs. Guzi noted that the Parks and Recreation Department's staff obtains data on the concession monies/revenues and other fees collected from these tournaments, the number of hotel rooms in use by these teams/visitors, and the financial impact from these events on the County's businesses such as restaurants, gas stations, etc.

There being no further discussion, the Board thanked Mr. Peters and Mr. Farmer for their presentation.

Consideration was then held on a request for advertisement of construction bids for Phase 1 of the Preston Memorial project. Mr. David Moorman, Deputy County Administrator, noted that Mr. David Hill with Hill Studio and Mr. Rupert Cutler with the Sons of the American Revolution were present at the meeting.

Mr. Moorman stated that the SAR is revising their proposal for the memorial located on the Education and Training Center property which will necessitate approval of a revision of the project's Memorandum of Understanding approved by the Board in July 2014. He noted that this revision would allow the SAR instead of the County to bid, contract, administer, and fund construction of phase 1 of this project. Mr. Moorman noted that the County would be responsible for conducting the necessary plan reviews, issue the associated permits, conduct inspections, and approve the work as per the associated building codes. He further noted that staff is also recommending that the County's permit fees for this joint project be waived.

After discussion, Mr. Moorman noted that it is recommended that the MoU be amended to reflect these changes.

Mr. Hill stated that the SAR has done a great job in their fundraising efforts for this project and should be able to fund all of the phase 1 work with the monies raised to date. He noted that phases 2 and 3 would be planned for the future dependent on successful fundraising activities.

Mr. Hill stated that they have been working with Lionberger Construction to obtain some "credible numbers" so they can proceed with construction of this memorial. He noted that phase 1 of the project, which is estimated to cost \$65,000 will include site grading work, construction of the below-grade semi-circular exterior wall and back fill, seeding, placement at the entrance of two vertical interpretative panels describing William Preston's life and recognizing project donors, compacted earth and gravel bases for the five granite entablatures and filing of these areas with gravel, and installation of a flagpole. Mr. Hill further noted that two individuals have volunteered as part of their Eagle Scout certification to install benches and landscaping on the memorial.

Mr. Hill then noted that earlier today the Board had been presented with two samples of the different shades of granite to be used on the memorial. He stated that they would like to start construction in the middle of May and have substantial completion of the project by the middle of August. He further stated that the entire project is estimated to cost \$125,000.

After discussion, Mr. Hill then requested that the Board authorize the SAR to advertise phase 1 of the Preston Memorial project for bids.

Mr. Cutler stated that last month he and Mr. Hill traveled to a quarry in North Carolina to choose the stone for this memorial. He noted that phase 1 of this project will include the vertical interpretative panels at the site's entrance and crushed stone will be placed where the granite pointer stones will eventually be located. Mr. Cutler noted that the intention is for the site, upon completion, to look like a garden.

After questioning by Dr. Scothorn, Mr. Hill stated that the timing between the completion of phase 1 and the start of phase 2 (construction and placement of the granite tablets), will depend on how long it takes the SAR to raise the needed funds.

After questioning by Mr. Williamson, Mr. Hill noted that phases 2 and 3 (completion of the project) are estimated to cost between \$60,000 and \$80,000. Mr. Cutler stated that the SAR is hopeful that the County will be able to provide some financing for this project in the future.

After questioning by Mr. Leffel, Mr. Cutler stated that the SAR would also like permission from the Board for the organization to contact local businesses for donations for this project. He noted that they are working hard to bring this project to fruition.

After questioning by Dr. Scothorn, Mr. Cutler stated that he is sure that the revised MoU will help the SAR raise additional funds for this project.

Dr. Scothorn then thanked Mr. Hill and Mr. Cutler for their report on this project.

Mr. Moorman then reviewed the staff's recommendations on this request.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board endorsed and authorized Phase 1 development of the Preston Memorial as proposed by the Sons of the American Revolution with all work to be coordinated with County staff and funded by the SAR; upon review and approval by the County Attorney, authorized staff to execute an amendment to the August 4, 2014, Memorandum of Understanding between the County and the SAR to incorporate the Phase 1 development plan; authorized staff to waive County development fees for the project; and authorized staff to execute all necessary permit applications or other documents necessary for the accomplishment of the work as provided in the amended MOU. (Resolution Number 15-02-08)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

A public hearing was then held on the disposition of a public utility easement located in EastPark Commerce Center to Appalachian Power Company. Mr. David Moorman, Deputy County Administrator, stated that there is currently an APCo electrical easement in the area where Dynax's proposed building expansion project will be located in EastPark Commerce Center.

He noted that this easement needs to be relocated and, after review of potential locations, a new 40' wide easement is proposed to be sited across the County's storm water detention basin. Mr. Moorman stated that the County has asked APCo that no poles or other structures be permitted on or in the basin and all electrical lines would span the basin overhead. He then displayed a PowerPoint slide which showed that the new easement would be located southeast of the current easement/electrical line.

After questioning by Mr. Williamson, Mr. Moorman noted that Parcel 108-140C is owned by Dynax.

After discussion, Mr. Moorman stated that the County Attorney has reviewed the easement document which includes language to protect the County's ability to continue to use and maintain the storm water basin in perpetuity and requires APCo to make repairs should its use of the easement result in any damage to the basin.

After questioning by Dr. Scothorn, it was noted that there was no one else to speak regarding this matter. The public hearing was then closed.

Mr. Williamson then questioned who would be responsible for vacating the old easement. After discussion with Mr. Guynn, he then noted that APCo could likely convey the old easement to Dynax America.

On motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board authorized the conveyance of a 40' public utility easement to Appalachian Power Company on property owned by the County and identified on the Real Property Identification Maps as 108(13), Parcels 10A and 10C, subject to the provision that language be included in the easement to protect the County's ability to continue to use and maintain the storm water detention basin in perpetuity and that Appalachian Power Company be required to make repairs should its use of the easement result in any damage to the basin, and authorized County staff to execute all necessary documents to affect the conveyance upon review and approval by the County Attorney. (Resolution Number 15-02-09)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on a request to advertise a public hearing on the County becoming a member of the Western Virginia Water Authority (WVWA). Mrs. Guzi stated that, over the past six months, County staff and legal counsel have been working to develop an agreement with WVWA that sets out the terms and conditions for the County to become a member of the Authority based on the Board's action of September 23, 2014.

She noted that, with this agreement, the County builds upon our past successes of providing a high-level of service delivery with quality customer satisfaction and provides for the County to be able to secure dependable, long-term water and sewer capacity needed for future economic and residential development and much improved water quality. Mrs. Guzi then reviewed the key elements of the proposed agreement.

She noted that the proposed effective date of the County becoming a member of the WVWA is July 1, 2015. She noted that the Authority's Board of Directors currently has seven members (three from Roanoke City, three from Roanoke County, and one from Franklin County) and a member of the Botetourt County Board of Supervisors or staff will be appointed to the Authority's Board for an initial term which expires on June 30, 2017. She noted that after June 30, 2017, an individual who is not a member of the staff or an elected official of the County will be appointed by the Supervisors to the Authority's Board of Directors.

She noted that the water and sewer rates paid by the County's customers will decrease slightly; however, based on consumption, some residential customers' rates will increase by 15 cents to \$2.50 per month. Mrs. Guzi noted that the rates will be reviewed every two years to ascertain if changes are needed. She further stated that the WVWA will establish local payment options for Botetourt County customers until at least July 2017, when this issue will be re-evaluated.

Mrs. Guzi stated that the Utility Department's employees will become WVWA employees with the same or better compensation and benefits. She noted that all employees have met with the WVWA Human Resources staff as well as County staff to review the available benefits and concur that the benefits are the same or better.

She noted that the WVWA will operate the Botetourt County Operations Center located at Greenfield to support utility operations in the County and it will remain at Greenfield until at

least July 2017 and, at that time, the WVWA will determine if they will expand that facility as needed or relocate to another facility in Botetourt County.

After discussion, Mrs. Guzi stated that the County's utility-related loan obligations, all development agreements, and all necessary property, easements, and personal property will be transferred to the Authority's ownership. Regarding the Dale Court water line extension, Mrs. Guzi stated that County staff will see the project through to completion and ownership of the line and all appurtenances will be transferred to the Authority when the project is completed. She further noted that the lease payments for telecommunications equipment located on the Greenfield water tank will continue to be paid to the County.

She noted that the Authority's service area will consist of the current water and sewer systems operated by Botetourt County and excludes the incorporated towns. Regarding future development of utility extensions, Mrs. Guzi stated that the County will continue to control where water and/or sewer service is extended; however, the Authority can extend water/sewer service if it is within 1,000' of an existing line. She stated that the Authority would have to obtain permission from the County and be in compliance with the Comprehensive Land Use Plan for any water/sewer extensions beyond 1,000' of an existing line. Mrs. Guzi further stated that, if there is a future water line extension that the County wants to develop, the County and the Authority will work together to develop a joint financing agreement.

After discussion, Mrs. Guzi stated that, if there is a site where the County wanted to construct a water/sewer system outside of the existing service area and the Authority was not interested in the project, the County would have the right to develop this system on its own or with a private individual/business.

Mrs. Guzi stated that joining the Authority will allow the County to have improved water quality for its customers. She noted that over the past several years the Board and staff have been exploring options regarding the quality of the Greenfield water source.

After discussion, Mrs. Guzi stated that the Authority will design and construct a connection to the Greenfield water system and it has been determined that a pump station in the vicinity of Daleville is needed to complete this interconnect. She noted that staff has identified a potential site for this facility and is working with the property owner. Mrs. Guzi stated that the interconnect will be completed no later than nine months after acquisition of the property needed to locate the pump station or the effective date of the agreement, whichever is sooner. She noted that completion of the pump station is a top priority for the County.

Mrs. Guzi then stated that the County has hired outside legal counsel to perform an independent review of the proposed agreement and minor adjustments are being made to the document's wording at this time. She noted that a "clean" copy of the agreement should be available for staff review later this week or early next week.

Mrs. Guzi noted that the Board had previously indicated that they would like to have a public informational forum prior to the public hearing on the County joining the Authority. She further noted that the other Authority member localities (Roanoke City, Roanoke County, and Franklin County) are also required to hold public hearings on Botetourt's request to join the WVWA. She noted that these meetings will be scheduled in the near future.

After questioning by Mr. Dodson, Mrs. Guzi stated that the County has received verbal approval from the affected property owner regarding the location of a pump station and expect this matter to be finalized soon.

After questioning by Mr. Leffel, Mrs. Guzi stated that, if approved by the Supervisors, the County could proceed with a water/sewer project in the northern portion of the County by itself, or, if the Authority was interested in such a project and it had a good return on investment (ROI), then the Authority would probably participate in the project as well.

There being no further discussion, on motion by Mr. Dodson, seconded by Mr. Martin, and carried by the following recorded vote, the Board authorized the advertisement of a public hearing to obtain citizen comment on the County becoming a member of the Western Virginia Water Authority. (Resolution Number 15-02-10)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Jay Brenchick, Economic Development Manager, then updated the Board on the Altec Industries expansion project. Mr. Brenchick stated that in August 2014 the Board approved an option and performance agreement with Altec regarding their planned facility expansion. He noted that the agreement gave Altec the option to purchase a 30.183 acre tract (Tract 7A-2) in Greenfield which is located across South Center Drive from the Education and Training Center.

Mr. Brenchick stated that Altec has given the County notice that they wish to exercise this purchase option and hope to close on the sale by the end of March.

Mr. Brenchick stated that the performance agreement includes provisions that Altec will invest at least \$1 million in new building improvements, spend at least \$2 million in new machinery and tools, and employ at least 100 new workers. He noted that Altec is one of the County's top employers and is involved in many charitable activities in the area.

After questioning by Mr. Williamson, Mrs. Guzi noted that there is no action required by the Board on this matter at this time. She noted that Mr. Brenchick's report was to update the Board that Altec was exercising their option to purchase the additional tract of land.

Mrs. Guzi then updated the Board on the strategic planning process. She noted that the staff's two-day strategic planning work sessions were held in January and a staff subgroup is compiling the goals into a matrix and working to ensure that the goals that affect each of the priorities are shown. Mrs. Guzi noted that this matrix will be brought back to the full staff committee for discussion on realistic timeframes to have the goals completed. Mrs. Guzi stated that she will report back to the Board next month on the progress made to date.

Mrs. Guzi further noted that a joint meeting between the Supervisors and School Board is scheduled for Saturday, March 14. She noted that Tyler St. Clair will be the facilitator of this session and is developing a meeting agenda.

Regarding the Agriculture Economic Development Study, Mrs. Guzi stated that the County has signed the contract with the Weldon Cooper Center to conduct this study and the first meeting with the stakeholder's group was held last week. She noted that 43 participants were involved in this first meeting which resulted in a lot of beneficial dialogue and valuable information being received by the consultant.

Mrs. Guzi stated that there will be an opportunity for the public to post comments on this study on the County's website in March.

Mr. Leffel stated that the stakeholder's group was very enthusiastic and consisted of several of the County's young people.

Regarding the Exit 150 study, Mrs. Guzi stated that membership of the steering committee has been identified and invitation letters mailed to potential members. She noted that a kick-off meeting of this group and County staff is scheduled for the week of March 9. In addition to the stakeholders meeting, Mrs. Guzi noted that the consultant will contact the affected property owners to obtain their input in the development of the Exit 150 area.

Mr. Williamson requested a copy of the steering committee membership listing.

After questioning by Mr. Dodson, Mrs. Guzi stated that there will also be opportunities for the staff and Board members to have meetings with the study's consultant.

Mrs. Guzi then stated that another joint meeting between the Supervisors and the Planning Commission is proposed to be March 31 at 6:00 P. M. at the Greenfield Education and Training Center. She noted that this meeting will allow staff to review additional components of the Utility-Scale Wind Ordinance with the Board and Commission members prior to beginning work on drafting the ordinance.

Mr. Leffel stated that he has a prior commitment and is not available on this proposed date.

Mrs. Guzi stated that staff will check with the Commission members to see if they have any conflicts with this proposed date. She also noted that staff is working on scheduling a tour of the of a large wind farm in West Virginia as requested by the Board. She noted that there are only certain days that the facility is open for public tours so this is limiting the options in scheduling this visit.

Mrs. Guzi noted that the staff is working with an economic development prospect at this time on a site in Greenfield.

Regarding the new shell building to be constructed in Greenfield, Mrs. Guzi noted that staff is working with the Greater Roanoke Valley Development Foundation on finalizing this project. She noted that it is proposed to be advertised for construction bids no later than May/June.

She further noted that the staff is still meeting with the Western Virginia Regional Industrial Facilities Authority on identifying large tracts of land that could be used for economic development. She stated that the top ranked sites will be identified shortly.

After questioning by Mr. Williamson, Mr. Brenchick stated that it is anticipated that the listing will be reduced to 2 – 3 parcels within the next few months.

Mr. Martin then stated that he has heard that AquaVirginia is again proposing to raise their water rates. He noted that the company is proposing an 18% rate increase which is higher than the rates currently charged by the Western Virginia Water Authority and other private water companies in the County.

Mr. Martin stated that he intends to appear at a hearing on this rate increase before the State Corporation Commission (SCC) on March 24 in opposition to this request. He noted that AquaVirginia does not have a capital improvement budget so when any equipment and facilities

improvements are needed, the company increases its rates. He stated that this action is not fair to the customers.

Mr. Martin requested that the County's Public Works staff obtain a comparison of area water company rates that he could use in his comments to the SCC. Mr. Martin also requested that the Board adopt a resolution in opposition to this proposed rate increase similar to what was approved two years ago during the company's previous increase request.

Mr. Martin noted that AquaVirginia has no plans to have a public information session held locally on this proposed rate increase.

Dr. Scothorn noted that he has no opposition to Mr. Martin's request.

Mr. Williamson noted that he is going to abstain from this discussion as he has previously worked with the SCC on rate increase requests and he would prefer to understand the specifics of this rate increase proposal before making a determination.

Mrs. Guzi noted that the staff would draft a resolution in opposition to the AquaVirginia rate increase request for Mr. Martin.

There being no further discussion the Chairman adjourned the meeting at 5:00 P. M.

The Chairman called the meeting back to order at 6:00 P. M.

A public hearing was then held on a request in the Amsterdam Magisterial District from Botetourt HCP, LLC, for a text amendment to add "Assisted Living Facility" to the Botetourt County Code Chapter 25 Zoning, Article II. District Regulations Generally, Division 12. Shopping Center District (SC), Section 25-283 Uses Permissible by Special Exception and requests a Special Exception Permit, with possible conditions, in the Shopping Center District (SC) for the construction of an assisted living facility on a 14.2744 acre parcel located on Commons Parkway (Route 1044) approximately 0.20 miles west of its intersection with Kingston Drive within Botetourt Commons in Daleville, identified on the Real Property Identification Maps of Botetourt County as Section 101, Parcel 44K.

It was noted that the Planning Commission had recommended approval of these requests.

Mrs. Nicole Pendleton, Planning Manager, stated that no one spoke in opposition to this request at the Planning Commission meeting and no calls or letters were received by the Planning Department staff on this request.

Mrs. Pendleton stated that this 14.27 acre parcel is vacant and is located next to the Carrington Place nursing home in the Botetourt Commons shopping center. She noted that the Comprehensive Land Use Plan indicates that this property should be used for commercial purposes.

Mrs. Pendleton stated that the applicant is proposing a 36,438 square foot, two-story structure on this property that will house up to 44 residents. She noted that the facility will have a minimum of 10 employees and be licensed to operate by the Virginia Department of Social Services. Mrs. Pendleton further noted that the facility will be designed to have four "communities" within the building in order to provide a home-life environment.

After discussion, Mrs. Pendleton stated that in the Zoning Ordinance assisted living facilities are allowed by SEP in the A-1, R-2, R-3, and PUD zoning districts and nursing homes are allowed by SEP in the R-2 and R-3 districts, and permitted by right in the B-2 and SC districts.

She noted that the applicant is requesting a text amendment to the SC use district to allow assisted living facilities as a SEP.

Mrs. Pendleton noted that Mr. Jyke Jones, architect, was present to speak regarding this request.

After questioning by Mr. Williamson, Mrs. Pendleton stated that nursing homes are allowed by right in the Business B-2 use district and, therefore, are allowed in the Shopping Center SC use district as well.

Mr. Jones then stated that assisted living facilities of the type being proposed by the applicant were not in place when the County's Zoning Ordinance was previously updated. He noted that this facility will be designed to have four different neighborhoods within one facility and include centralized activity areas, dining facilities, laundry, etc.

After discussion, Mr. Jones stated that the Virginia Department of Social Services regulates the number of nursing home/assisted living beds allowed within a certain planning district.

After questioning by Dr. Scothorn, Mr. Jones noted that the facility will be able to handle patients with dementia as well as those recuperating from knee replacement surgery and other medical issues. After further questioning by Dr. Scothorn, Mr. Jones stated that the Department of Social Services has certain criteria that must be met regarding the level of care provided for dementia patients.

After questioning by Mr. Dodson, Mr. Jones stated that the Virginia Department of Health also has regulatory authority over these facilities.

After questioning by Mr. Williamson, Mr. Jones noted that convalescent services will be allowed at this facility.

After questioning by Dr. Scothorn, Mr. Jones noted that the building will be constructed of steel, concrete, brick, and horizontal siding. He stated that the facility will have two stories and consist of 44 resident units, each of which has their own sleeping and bathroom facilities.

After questioning by Mr. Martin, Mr. Jones stated that Medicare patients will be housed at the facility but they will only pay for certain types of care.

After questioning by Mr. Williamson, Mr. Jones noted that the applicant's parent company is based in Florida and the parent company originally owned Carrington Place nursing home. After further questioning by Mr. Williamson, Mr. Jones noted that this property was recently auctioned by Woltz and Associates.

Mr. Williamson then noted that he is a member of the Board of Directors of Friendship Retirement Community in Roanoke and questioned if there was any potential conflict of interest that would keep him from voting on this request.

Mr. Guynn, County Attorney, stated that he does not see any conflict of interest for Mr. Williamson in this matter as there is no profit-making for him or his family members involved in this proposal.

After questioning by Dr. Scothorn, it was noted that there was no one present to speak in regard to this request. The public hearing was then closed.

After discussion, on motion by Mr. Dodson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved the following text amendment to Section 25-283 Uses Permissible by Special Exception of the Botetourt County Code to add "assisted living facility" as a use permissible by special exception in the Shopping Center (SC) Use District as the proposed amendment is consistent with the Comprehensive Plan and the purposes and intent of the Zoning Ordinance. (Resolution Number 15-02-11)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

BOTETOURT COUNTY CODE

* * *

CHAPTER 25. ZONING

* * *

DIVISION 12. SHOPPING CENTER DISTRICT (SC)

Sections 25-281 through 25-282 (same)

Section 25-283. Uses permissible by special exception

(1) through (3) (same)

(4) Assisted living facility.

On motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved a request in the Amsterdam Magisterial District from Botetourt HCP, LLC, for a Special Exception Permit in the Shopping Center District (SC) for the construction of an assisted living facility on a 14.2744 acre parcel located on Commons Parkway (Route 1044) approximately 0.20 miles west of its intersection with Kingston Drive within Botetourt Commons in Daleville, identified on the Real Property Identification Maps of Botetourt County as Section 101, Parcel 44K. (Resolution Number 15-02-12)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Mr. Williamson, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

A public hearing was then held on a request in the Buchanan Magisterial District from Robert W. Eanes II and Tricia R. Eanes (Twin River Outfitters, contractual purchaser) for a Special Exception Permit, with possible conditions, in the Agricultural (A-1) Use District to operate a primitive campground on an approximate 2.616 acre parcel located on Narrow Passage Road (Route 43), approximately 1.17 miles north of its intersection with Cartmill's Gap Road (Route 783) bounded on the western side by the James River, on the northern side by the Commonwealth of Virginia Board of Game and Inland Fisheries, the eastern side by Narrow Passage Road and John T. and Jean G. Helms Thrasher, and the southern side by Jack R. Spigle, et als, and accessed via Narrow Passage Road, identified on the Real Property Identification Maps of Botetourt County as Section 40, Parcel 31A.

It was noted that the Planning Commission had recommended conditional approval of this request.

Mr. Jeff Busby, County Planner, stated that the Planning Commission recommended approval of this request with the following conditions: No more than five (5) customer vehicles per day; No recreational vehicle parking and/or camping; For public safety purposes, the campground shall be closed to paddle-in guests at any time in which the USGS Buchanan James River Gauge is at level six (6) feet. For drive-in guests, the campground shall be closed at any time in which the USGS Buchanan James River Gauge is at level eight (8) feet.

He noted that the Commission members had questions about the flood zone in this area, the disposal of trash and waste on the site, and the proposed site's ingress and egress. Mr. Busby stated that this proposed seasonal, primitive campground is located in the flood zone of the James River and is downstream of the Department of Game and Inland Fisheries' boat launch ramp.

Mr. Busby noted that there are two drive-in and eight paddle-in camp sites being proposed on this 2.616 acre parcel. He noted that the campers are required to carry out any trash generated on the site; however, Twin River Outfitters, may place a dumpster on the site in the future. Mr. Busby stated that each camp site will contain a level tent pad, fire ring, picnic table, parking area, and site number sign. He noted that the camp sites will be located uphill and away from the river's edge so normal water level changes will not pose any safety problems.

After discussion, Mr. Busby noted that only pre-registration of the sites will be allowed. He stated that the owners may supply a potable water source on each camp site in the future through a spigot.

After discussion, Mr. John Mays with Twin River Outfitters stated that they might drill a well on this property in the future to provide drinking water; however, campers will need to bring their own water to the campground at this time.

Mr. Mays further noted that they will have to apply to VDoT to obtain an entrance permit to this property off of Route 43.

Mr. Busby noted that he has talked to the County's Director of Parks, Recreation, and Tourism about this proposed campground. Mr. Busby stated that Mr. Peters stated that campgrounds of this type are included in the County's Recreation Master Plan in order to promote usage of the Upper James River Water Trail.

After questioning by Mr. Dodson, Mr. Busby noted that the parcel is between 80' and 100' wide.

After questioning by Mr. Williamson, Mr. Mays stated that this site adjoins the DGIF's boat ramp. Mr. Mays further stated that they are still talking to DGIF representatives to see if they can use the DGIF entrance off of Route 43 to access this campground site.

After further questioning by Mr. Williamson, Mr. Mays stated that there will be a combination lock on the campground's entrance so only registered campers will have access to the property.

After questioning by Mr. Williamson regarding access to the property from Route 43, Mr. Mays stated that there is approximately a 10' – 12' elevation change between Route 43 and the campground. Mr. Mays noted that they could construct an entrance to the site; however, it would involve removing a guardrail and constructing the access. Mr. Mays stated that they are continuing to negotiate with DGIF to see if their campers can use the existing boat ramp entrance off of Route 43.

After questioning by Mr. Williamson, Mr. Mays stated that the condition regarding closure of the campground if the James River flood gauge in Buchanan reaches a certain level is the same safety-related practice as Twin River Outfitters has in place for their other two campgrounds along the river.

After further questioning by Mr. Williamson, Mr. Mays stated that he proffered the limit of no more than five customer vehicles per day at this campground. He further stated that this particular site will be advertised as mainly a "paddle in" campground.

After questioning by Mr. Dodson, Mr. Mays stated that he is agreeable with the five car limit on this site.

After questioning by Mr. Williamson, Mr. Mays noted that Horseshoe Bend is one of the narrowest bends on the James River.

Mr. Leffel stated that he is in favor of this request; however, would remind the applicants that this site is located close to Route 43 and "civilization." He encouraged the applicant to retain the aesthetics and buffer area of this location in order to screen this campground from view.

Mr. Mays stated that they intend to keep the riparian buffer along the river to block the campsites from view of other individuals using the river.

After questioning by Dr. Scothorn, it was noted that there was no one else present to speak regarding this request. The public hearing was then closed.

On motion by Mr. Williamson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board approved the request in the Buchanan Magisterial District from Robert W. Eanes II and Tricia R. Eanes (Twin River Outfitters, contractual purchaser) for a Special Exception Permit in the Agricultural (A-1) Use District to operate a primitive campground on an approximate 2.616 acre parcel located on Narrow Passage Road (Route 43), approximately 1.17 miles north of its intersection with Cartmill's Gap Road (Route 783) bounded on the western side by the James River, on the northern side by the Commonwealth of Virginia Board of Game and Inland Fisheries, the eastern side by Narrow Passage Road and John T. and Jean G. Helms Thrasher, and the southern side by Jack R. Spigle, et als, and accessed via Narrow Passage Road, identified on the Real Property Identification Maps of Botetourt County as Section 40, Parcel 31A, with the following conditions: (Resolution Number 15-02-13)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Mr. Williamson, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

1. No more than five (5) customer vehicles per day.
2. No recreational vehicle parking and/or camping.
3. For public safety purposes, the campground shall be closed to paddle-in guests at any time in which the USGS Buchanan James River Gauge is at level six (6) feet. For drive-in guests, the campground shall be closed at any time in which the USGS Buchanan James River Gauge is at level eight (8) feet.

There being no further discussion, on motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the meeting was continued at 6:35 P. M. until 8:00 A. M. on Saturday, March 14, 2015, in Rooms 226-228 of the Greenfield Education and Training Center for a joint meeting with the School Board. (Resolution Number 15-02-14)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Mr. Williamson, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None