

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, April 28, 2015, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 2:00 P. M.

PRESENT: Members: Dr. Donald M. Scothorn, Chairman
Mr. L. W. Leffel, Jr., Vice-Chairman
Mr. John B. Williamson, III
Mr. Billy W. Martin, Sr.
Mr. Todd L. Dodson

ABSENT: Members: None

Others present at the meeting:

Mr. David Moorman, Deputy County Administrator
Mrs. Kathleen D. Guzi, County Administrator
Mr. Mike Lockaby, County Attorney

The Chairman called the meeting to order at 2:00 P. M.

Dr. Scothorn then asked for a moment of silence. Mr. Dodson then led the group in reciting the pledge of allegiance.

Dr. Scothorn then noted that the County had received a request to proclaim May as Guillain-Barré Syndrome (BGS) and Chronic Inflammatory Demyelinating Polyneuropathy (CIDP) month. He noted that these rare neurological diseases are presumed to be caused by a virus which attacks the body and causes the body to fight itself. He noted that these diseases, which are characterized by the rapid onset of weakness and paralysis, affect the legs, arms, breathing muscles, and face. Dr. Scothorn stated that people can die from these diseases.

He then read the proclamation as follows:

Whereas, the month of May has been designated as "GBS and CIDP Awareness Month" to educate the public and to focus attention on Guillain-Barre Syndrome (GBS) and Chronic Inflammatory Demyelinating Polyneuropathy (CIDP), which are rare, paralyzing, and potentially catastrophic disorders of the peripheral nerves; and,

Whereas, the cause of GBS and CIDP is unknown and the length of the illness is unpredictable. It's characterized by the rapid onset of weakness and often paralysis of the legs, arms, breathing muscles, and face. Usually months of hospital care are required with patients and families facing an uncertain future, not knowing if and when recovery will occur and some may face long-term disabilities of varying degrees. GBS and CIDP can develop in any person at any age, regardless of gender or ethnic background; and,

Whereas, in 1980, the Guillain-Barre Syndrome Foundation International (now the GBS/CIDP Foundation International), was founded to provide a support network to patients and their families through the national office headquarters in Philadelphia and its 174 chapters with more than 30,000 members throughout the United States, Canada, Asia, Europe, South America, and South Africa; and,

Whereas, the Foundation provides educational materials including a comprehensive booklet, "GBS, an Overview for the Layperson," and newsletters as well as funding medical research and conducting symposia; and

Whereas, the Foundation's Medical Advisory Board includes prominent neurologists active in GBS and CIDP research, leading physicians in rehabilitation medicine, and physicians who, themselves, have had the disorder;

Now, therefore, I, Donald M. Scothorn, Chairman of the Botetourt County Board of Supervisors, do hereby proclaim the month of MAY as "GBS/CIDP AWARENESS MONTH" and I encourage all citizens to recognize the importance of raising public awareness of GBS and CIDP.

Dr. Scothorn then stated that it is good to see the County staff progress in their field through professional development endeavors. He then asked Mr. Pete Peters, Director of Parks, Recreation, and Tourism, to provide further details on this issue.

Mr. Peters stated that Ms. Lisa Moorman, Tourism Manager, recently received certification from the Southeast Tourism Society as a Travel Marketing Professional after taking a three year course of study through the Society's Marketing College. Mr. Peters stated that she has also achieved the designation of Certified Festival and Event Associate from the Southeast Festivals and Events Association. Mr. Peters stated that these certifications are a testament to Ms. Moorman's talents and dedication in the tourism field and as a County employee.

Dr. Scothorn and the Board congratulated Ms. Moorman on achieving these certifications.

Ms. Moorman stated that she was able to follow through with these courses because of the Board's support.

Dr. Scothorn stated that he is sure that Ms. Moorman will be called upon to use these talents and knowledge very soon.

Mr. David Givens, Development Services Manager, then introduced Mrs. Stephanie Sparks to the Board. He noted that Mrs. Sparks was hired earlier this month as a Community Development Technician in the Development Services Office. Mr. Givens stated that she previously worked as a Permit Technician for Roanoke County and has certifications as a Zoning Inspector.

The Board welcomed Mrs. Sparks to employment with Botetourt County.

Mrs. Guzi then introduced Mr. Mike Lockaby to the Board. She stated that Mr. Lockaby was recently hired by the firm of Guynn and Waddell, who are the County's Attorneys. She noted that Mr. Lockaby has 10 years of experience in the local government field and previously served as the Louisa County Attorney. Mrs. Guzi stated that Mr. Lockaby has experience in land use issues, procurement, personnel, and contract negotiations.

Dr. Scothorn welcomed Mr. Lockaby to the meeting and stated that the Board is looking forward to working with him in the future.

Consideration was then held on approval of the minutes of the regular meeting held on March 24, the special meeting held on April 1, and the continued meeting held on April 6, 2015.

On motion by Mr. Dodson, seconded by Mr. Leffel, and carried by the following recorded vote, the minutes of the regular meeting held on March 24, 2015, were approved as submitted. (Resolution Number 15-04-04)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the minutes of the special meeting held on April 1, 2015, were approved as submitted. (Resolution Number 15-04-05)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the minutes of the continued meeting held on April 6, 2015, were approved as submitted. (Resolution Number 15-04-06)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on approval of transfers and additional appropriations. Mr. Tony Zerrilla, Director of Finance, stated that there were three transfers and nine pass through appropriations for the Board's consideration this month. He noted that these include a transfer and appropriation for receipt of \$150,000 in grant funds from the State for E911 telephone system upgrades, receipt of sponsorship funds, insurance claim funds, collection costs, proceeds from the sale of used volunteer fire apparatus, cost reimbursements, and donations.

After questioning by Mr. Williamson, Mr. Zerrilla stated that the appropriation of \$20,000 to the Treasurer for payment of collection services will be used to cover projected FY 15 collection expenses. Mr. Zerrilla further stated that this appropriation is partly due to an original budget shortage and from collections of funds in excess of the budgeted amount.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the Board approved the following transfers and additional appropriations. (Resolution Number 15-04-07)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Transfer \$15,514.95 from the E911 Fund to the County General Fund. This is to recapture E911 operating expenses.

Transfer \$150,000 from the E911 Fund to the County General Fund. These are State grant funds for E911 phone system upgrades.

Transfer \$1,385.86 to Sheriff's Department-Vehicle & Power Equipment Supplies, 100-4031200-6009, from the various departments as follows for vehicle repairs at the County Garage:

\$ 31.18	Dep. Co. Admin.–Repair & Maint.–Vehicles, 100-4012121-3312
\$ 41.08	Public Works – Repair & Maint. – Vehicles, 100-4040000-3312
\$118.97	Devel. Svces. – Repair & Maint. – Vehicles, 100-4034000-3312
\$401.61	Animal Cont.-Veh. & Power Equip. Supplies, 100-4035100-6009
\$ 31.77	Parks & Rec.–Veh. & Power Equip. Supp., 100-4071000-6009
\$ 81.16	Van Program – Repair & Maint. – Vehicles, 100-4071500-3312
\$ 73.52	Library – Repair & Maint. – Vehicles, 100-4073100-3312
\$259.89	Sports Complex–Repair & Maint. – Vehicles, 100-4071300-3312
\$346.68	Fire & EMS – Repair & Maint. – Vehicles, 100-4035500-3312

Additional appropriation in the amount of \$150,000 to General Fund – CIP – E911 System, 100-4094301. This appropriation and related transfer of grant funds (see Transfer request # 2) provides for coverage of the \$150,000 invoice for goods and services rendered by the vendor Intrado. The invoice was paid as part of this month's Short Accounts Payable cycle.

Additional appropriation in the amount of \$2,000 to Parks & Recreation – Education & Rec. Supplies, 100-4071000-6013. These are sponsorship funds received from Camp Eagle to be applied toward the County's youth sports programs.

Additional appropriation in the amount of \$4,064 to Sports Complex – Marketing, 100-4071300-5840. These are gate receipts from the recently held Botetourt Bash which will be sent to the two County high schools.

Additional appropriation in the amount of \$1,070.01 to Sports Complex – Agricultural Supplies, 100-4071300-6003. These are insurance funds received from a claim for damaged property at the Complex.

Additional appropriation in the amount of \$20,000 to Treasurer – Payment for Collection Services, 100-4012410-3160. This appropriation, with revenues in excess of budget as a source, will be used to cover projected FY15 collection expenses.

Additional appropriation in the amount of \$22,000 to Volunteer Fire & Rescue – County Volunteer Fire Departments, 100-4032200-5641. These are funds received from Wooten Volunteer Fire and Rescue for the sale of volunteer fire apparatus.

Additional appropriation in the amount of \$446.06 to the following Sheriff's Department accounts: \$414.36 to Wages – Overtime, 100-4031200-1200; and \$31.70 to FICA, 100-4031200-2100. These are funds received for traffic control at the AEP construction site.

Additional appropriation in the amount of \$50 to Sheriff's Department – Anti-Drug Education, 100-4031200-5860. These are donated funds.

Additional appropriation in the amount of \$1,048 to Maintenance – Repair & Maintenance – Equipment, 100-4043000-3311. These are insurance funds received to repair ice-damaged gutters at various locations in the County courthouse complex.

Consideration was then held on approval of the Accounts Payable and ratification of the Short Accounts Payable List.

Mr. Tony Zerrilla, Director of Finance, stated that he would like to request the addition of an invoice in the amount of \$12,046 payable to RKG Associates, Inc., to be added to the accounts payable list. He noted that this invoice, which is for work on the Exit 150 study, would be paid from Community Development-Professional Services, 100-4034000-3100.

Mr. Zerrilla stated that with this addition the accounts payable now totals \$924,019.60; \$848,933.95 in General Fund expenditures; and \$75,085.65 in Utility Fund invoices. He stated that the Short Accounts Payable totaled \$431,688.66; \$394,209.27 in General Fund expenditures; \$3,055 in Debt Service Fund invoices; and \$34,424.39 in Utility Fund expenditures. Mr. Zerrilla noted that the Short Accounts Payable includes a \$150,000 payment to Intrados for the E911 system upgrade which is being fully funded by grant monies.

Mr. Zerrilla stated that this month's large expenditures included \$28,352 to Spickard Contracting for work at the Sheriff's shooting range; \$34,181 to McNeil and Company for fire insurance for the volunteer fire and rescue units; \$82,313 to the Botetourt County Health Department for their final FY 15 budget payment; and \$42,744 to Harris Computer Systems for enterprise-wide software.

After questioning by Dr. Scothorn regarding the \$12,046 payment to RKG Associates, Mr. Zerrilla stated that there is a payment to this firm included on the accounts payable list and he is requesting that an additional invoice in the amount of \$12,046 be added to the list for payment this month as the contract's terms of payment request net due on receipt.

There being no further discussion, on motion by Mr. Williamson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved the accounts payable with the addition of an invoice in the amount of \$12,046 payable to RKG Associates, Inc., for work on the Exit 150 Study to be paid from Community Development-Professional Services, 100-4034000-3100, and ratified the Short Accounts Payable List as submitted. (Resolution Number 15-04-08)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on a lease purchase agreement for a Countywide governmental telephone system and supporting technology. Mr. David Moorman, Deputy County Administrator, noted that this request was brought before the Board for consideration last month and it was tabled by the Board for one month.

Mr. Moorman stated that this proposal consists of a five year lease purchase agreement with Bank of America Public Capital Corporation (BAPCC) in partnership with Cisco Capital and ABS Technologies for technology equipment including a telephone system for the County governmental offices. He noted that Mr. Kyle Hawkins, Accounts Manager of U. S. Sales for Cisco Systems, and Mr. C. J. Caldwell, Senior Strategic Account Manager with ABS Technology Architects, along with Mr. Rodney Gray, the County's Technology Services Manager, were present at today's meeting to answer any questions regarding this proposal. He noted that ABS would be responsible for installation of this new equipment.

Mr. Moorman stated that a staff review of this agreement indicates that the County would save approximately \$500,000 over the next five years, compared to a cash funding scenario; would defer the need to replace \$275,000 worth of equipment currently proposed for FY 20 until FY 21 or later; and leasing this equipment would allow the County to avoid \$139,000 in other technology costs (equipment and services) over the next five years. Mr. Moorman stated that this lease would allow the County to proceed with the replacement of several outdated phone systems that do not meet today's communications needs.

Mr. Martin stated that he is "getting shaky feet" regarding the many large expenditures that have recently been discussed by the Board, e.g., telephone system, Western Virginia Water Authority, employee raises, YMCA, etc. Mr. Martin stated that he "wants to know where this money is coming from."

Dr. Scothorn stated that he would also like to know if there is a need for this new telephone system.

Mr. Martin stated that if this agreement will cost the County less than what we would be expected to pay over the next five years then he would like a cost comparison figure.

Mr. Moorman stated that it is estimated that there would be approximately \$69,000 in savings in FY 16 and additional savings in the following four fiscal years if this lease purchase agreement were implemented. After discussion, he stated that ABS is able to discount some of their equipment costs if the County approves this contract today.

Mr. Martin stated that he does not know how the County is going to pay for this expenditure and questioned how the Board can make a reasonable decision on this matter today if the FY 16 budget has not yet been finalized.

After questioning by Dr. Scothorn, Mr. Moorman noted that the County has considered other telephone system options to try to resolve these operational and maintenance issues.

Mr. Gray stated that there are three main manufacturers of Voice over Internet Phone (VoIP) systems—Cisco, ShorTel, and Avaya. He noted that the staff reviewed the research conducted by these three vendors to determine which telephone system would meet our needs.

After questioning by Dr. Scothorn, Mr. Gray stated that the County currently has 7 or 8 separate telephone systems in the Courthouse Complex including the largest system (Nortel) which serves the Sheriff's Department and Jail. He noted that this system is approximately 10 – 12 years old and Nortel has been out of business for the past seven years. Mr. Gray stated that, when the system needs repairs, his staff is only able to purchase used parts and they are

increasingly having to make more and more repairs to the system. Mr. Gray stated that at some point his staff will no longer be able to repair the system.

After discussion, Mr. Gray estimated that the County will have to replace the Sheriff's telephone system sometime in the next five years.

After questioning by Dr. Scothorn, Mr. Gray stated that the current telephone system consists of a regular analog, copper, POTS (Plain Old Telephone Service) line and, when the system goes down, incoming calls are answered by dispatch staff and have to be transferred to the employees' cellphones. He noted that there is currently no additional internal call transfer capacity on the system.

After questioning by Dr. Scothorn, County Treasurer Bill Arney stated that he has reviewed the proposed lease agreement and had concerns and questions regarding the funding mechanism for this lease purchase agreement. Mr. Arney stated that he has discussed his concerns with the vendor to ensure that a properly designated public funds account was implemented for these payments. Mr. Arney also stated that the lease referenced the laws of the State of Illinois and he asked that that provision be changed to the laws of Virginia.

After questioning by Dr. Scothorn, Mr. Arney stated that he is comfortable with the assurances that he has received from the vendor (Cisco/ABS) regarding his questions and concerns. Mr. Arney stated that it is possible that the BAPCC/Cisco funding can be implemented without the use of an escrow account.

After questioning by Dr. Scothorn, Mr. Lockaby stated that he has reviewed this lease agreement and has experience with the provisions of these types of agreements. Mr. Lockaby stated that in his opinion the proposed lease purchase agreement's language is 'fairly typical.' Mr. Lockaby stated that he was not concerned about the language referring to the laws of Illinois but this has now been changed by the vendor to refer to the laws in the State of Virginia.

After discussion, Mr. Lockaby stated that this is a Statewide contract through the Virginia Division of General Services and the State's legal counsel has reviewed this contract in detail.

After questioning by Mr. Dodson regarding the contract's timeframe and the County's flexibility with this agreement, Mrs. Guzi stated that this proposed lease purchase agreement is offered under the provisions of the State's contract; however, each locality's proposal is separate unto itself. She noted that the provisions of the County's agreement are drafted to be offered for a certain number of days; however, the agreement is governed by the language contained in the State contract.

After questioning by Mr. Williamson, Mr. Lockaby stated that the firm's contract with the State of Virginia referenced Virginia, not Illinois.

Dr. Scothorn thanked Mr. Hawkins and Mr. Caldwell for attending the Board meeting again this month on this issue.

After questioning by Dr. Scothorn, Mr. Gray stated that the buy-down from the Cisco lease contains a certain amount of money which has to be paid out over a certain period. Mr. Gray noted that, if the County does not approve this agreement by April 30, Cisco will negotiate an agreement with another locality for the use of these funds.

After questioning by Dr. Scothorn, it was noted that Sheriff Sprinkle was not in attendance at this meeting.

After questioning by Dr. Scothorn, Mr. Gray stated that there have been problems with the Sheriff's telephone system over the 1½ years that he has been employed with the County. Mr. Gray noted that his staff have tried to repair the system as best they can to keep it operational.

Mr. Martin stated that, based on the comparison chart included with this agenda item, the County will save approximately \$615,002 in the first three years of the contract, and will spend a total of \$113,362 in FY 18 and 19, for a total net savings of \$501,641 over the five year contract period. Mr. Martin then questioned “what happens in FY 21.”

Mr. Gray stated that the savings referenced in the comparison chart are based on the County’s projected budgets. He noted that in FY 21, the County could either remove the system and install a new system, pay for a maintenance contract with ABS so their personnel would respond to service issues, or advertise a new telephone system for bids.

After questioning by Mr. Martin, Mr. Gray stated that his comments are not meant to infer that the Cisco/ABS equipment would be obsolete in five years. He noted that, if the County decided to replace all of the equipment at the end of five years, staff could negotiate a new contract.

Mr. Moorman stated that the projected savings are the difference between the County proceeding with the traditional budget funding model versus the BAPCC leasing program. He noted that, at the end of the five year lease period, the County will have all options available, e.g., maintain the system, negotiate for additional maintenance support from ABS, consider another lease/purchase agreement, or advertise for bids for a new system.

After questioning by Mr. Dodson regarding cost avoidance, Mr. Gray stated that the County would pay some sort of maintenance to receive reduced costs from the vendors.

After questioning by Mr. Dodson, Mr. Caldwell stated that the current yearly maintenance agreement cost for renewal of contracts for similar systems is \$20,000 - \$25,000.

Dr. Scothorn stated that from the comments made it appears that the County is having problems with this telephone system and it is becoming more and more of a maintenance issue.

After questioning by Mr. Martin, Mr. Gray stated that the County is estimated to save approximately \$500,000 over five years in telephone system costs if this agreement is approved.

After questioning by Mr. Williamson, Mr. Moorman stated that the County has the option of leasing or cash-funding these equipment replacements over the five year lease period.

After questioning by Mr. Martin, Mr. Zerrilla stated that, if this lease agreement is not approved, there will be requests in the FY 16 budget for funds to install a fiber optic line which would be an additional \$65,000 that is not currently proposed in the Capital Improvements Plan. Mr. Zerrilla stated that if the lease is approved then this \$65,000 would be included with the lease payment amounts and spread over a five-year period. He noted that this results in cost avoidance in FY 16. Mr. Zerrilla further stated that, for every year that this telephone system replacement project is deferred, the County would risk not being able to afford a new telephone system when it does break down.

After questioning by Mr. Williamson regarding the anticipated expenses in the current FY budget compared to the draft FY 16 budget, Mr. Zerrilla stated that, from an operational standpoint, it will cost the County another \$40,000 in technology services expenses this fiscal year.

Mr. Leffel stated that the Board has discussed this matter at length over the past two months. Mr. Leffel stated that he is trusting what Mr. Gray has said regarding the problems with the system and the proposal to obtain this new technology equipment. Mr. Leffel stated that two issues stick out for him in this situation—we cannot predict when the current system will have a non-reparable crisis and the need is genuine so now is the time to be proactive. Mr. Leffel stated that the financing proposal makes sense to him.

Mr. Dodson stated that he does not think that there are any questions about the need to fix this telephone system but he questions if the County can afford it this year. Mr. Dodson stated that “we are adding something to a budget that we have not approved yet.”

Mr. Williamson stated that development of the FY 16 budget has been agony. He noted that these phone system problems are an embarrassment and there is a risk of the Sheriff’s Department being without communications during an emergency situation. Mr. Williamson stated that the Board and staff probably should have started the conversation on how to replace this system a year ago; however, he believes that we would have ended up in the same place.

After questioning by Mr. Dodson, Mr. Williamson stated that there is room in the proposed budget to fund the lease payments for this telephone system.

Dr. Scothorn stated that he would have liked to have the Sheriff in attendance at this meeting to answer questions about the problems occurring with the telephone system.

Mr. Martin stated that if the County has any unanticipated expenditures the Board will have to appropriate money to pay for it. He questioned if there is money in the budget and if not where is the money coming from to pay for this telephone system.

After discussion, on motion by Mr. Martin, seconded by Mr. Leffel, and carried by the following recorded vote, the Board adopted the attached Form of Authorizing Resolution from Bank of America Public Capital Corporation (BAPCC) in partnership with Cisco Capital and ABS Technologies, subject to review and approval by the County Attorney, and authorized the County’s lease/purchase of technology equipment and services as described in the resolution for a total cost of \$621,404 financed over five years, and directed staff to include appropriate funding for the lease in the FY16 draft County budget. (Resolution Number 15-04-09)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn, Mr. Williamson

NAYS: None

ABSENT: None

ABSTAINING: None

Dr. Scothorn thanked Mr. Hawkins and Mr. Caldwell for attending today’s meeting. He also requested that, in the future, staff inform the Board earlier of these types of changes in the status of CIP projects.

Mr. Kevin Hamm, Maintenance Operations Manager with the Virginia Department of Transportation, was then present to speak to the Board. He then reviewed the monthly report.

After questioning by Mr. Dodson, Mr. Hamm stated that he has not been informed of the exact date in late-May date for the public meeting with the Exit 150 contractor; however, it will probably be after the May 26 Board of Supervisors meeting.

Mr. Hamm stated that there were four in-place utility permits, four regular utility permits, three commercial entrance permits including one low volume permit, and three private entrance permits issued by VDoT in the past month. He noted that VDoT staff is continuing with asphalt patching work and roadway sweeping has begun. Mr. Hamm stated that VDoT will not sweep gravel off of roads that do not have curb and gutter unless it is a safety issue such as at hilly intersections.

Mr. Hamm stated that the box culvert on Mountain Valley Road and the crosspipe replacement on Route 11 north of Buchanan have been completed. He noted that there is a second crosspipe replacement project being planned on Route 11 south of Buchanan near Blueridge Farm Center. Mr. Hamm then noted that gravel replacement projects on various unpaved County roads are being planned for this spring/summer as shown on the listing

included with the monthly report with a total of \$4.3 million in paving work planned in the County this year.

Regarding Mr. Williamson's e-mail question as to why Back Creek Lane (Route 646) was not included on the list of roads to receive gravel this year, Mr. Hamm stated that VDoT will handle placement of gravel on this road in-house. He noted that VDoT plans to do ditch work on the road and replace a pipe; however, environmental permits are required and this approval process will take 3 – 4 months.

Mr. Williamson stated that there is an outdoor wedding venue on property located at the end of Back Creek Lane and VDoT may receive calls from property owners about this road's condition.

After questioning by Mr. Williamson, Mr. Hamm stated that the \$4.3 million in paving work is more than last year and next year's paving allocation may be higher than this year's. After further questioning by Mr. Williamson, Mr. Hamm stated that he would provide a copy of VDoT's contract work listing to all members of the Board.

Mr. Williamson stated that, as the price of oil is down, the price of asphalt should be less as well.

Mr. Hamm stated that VDoT has not seen any reductions in their asphalt prices due to lower oil prices. Mr. Hamm stated that to pave a mile of an average two-laned road costs approximately \$160,000 without pavement striping or other expenses, while to surface-treat the same road would cost approximately \$15,000 per mile. He noted that there are many factors in the cost of paving a road.

After questioning by Mr. Martin, Mr. Hamm stated that surface-treating a road includes placement of tar and gravel. He noted that most of the County's roads are paved in this manner and VDoT tries to surface-treat each road every 5 – 6 years.

Mr. Martin noted that he is still receiving calls from residents of Webster Heights Road about tractor trailers using the road as a shortcut to access the Webster Brick facility. Mr. Hamm noted that VDoT is working to have signs installed on Route 460 to alert drivers to this truck restriction prior to the vehicles turning onto Webster Heights Road.

Mr. Williamson then questioned "how do we start the conversation" of having a Park and Ride facility located on the old Travel Centers of America property at Exit 150. Mr. Hamm stated that he is aware that there have been some discussions between the County and VDoT regarding the use of other properties in the Exit 150 area as a Park and Ride but he is not aware of the details. Mr. Hamm stated that he can forward this question to the District Office but he does not believe that the old truckstops property could be used for this purpose because of the design of Exit 150.

After discussion, Mr. Hamm stated that tractor trailers were not a big portion of the traffic issues at the Exit 150 interchange—the issue was that the traffic was not flowing smoothly. Mr. Hamm stated that the new design for Exit 150B will allow traffic from northbound I-81 to northbound Route 220 to have a continuous movement. Mr. Hamm stated that, by using the old truckstops property for a Park and Ride, the vehicle turning movements into and out of the property would again hinder the traffic flow in this area.

Mr. Dodson stated that he has not given up on this issue.

Mr. Dodson noted that the monthly report indicates that VDoT's study of the Valley Road tractor trailer restriction request should be completed by mid-April. He noted that it is now the end of April and questioned the status of this project.

Mr. Hamm stated that he requested an update on this matter approximately two weeks ago but has not yet received a response.

Mr. Dodson also questioned the implementation of allowing U-turns at the Route 220/Town Boulevard intersection.

Mr. Hamm stated that he has also asked their engineering department for an update on this project. He noted that their engineering staff is responsible for projects throughout the 12-county Salem District which is causing response delays due to the amount of work at the present time.

After further questioning by Mr. Dodson regarding signage on Route 220 in Daleville that states that U-Turns are allowed at 'X' distance ahead, Mr. Hamm stated that installation of this type of sign is no longer possible under VDoT's current guidelines.

Dr. Scothorn then discussed a recent occurrence at Exit 150B where the off-ramp traffic was backed up almost onto the interstate because tractor trailers were stopped in the turn lane waiting to have access into the Pilot gas station. He noted that this issue was creating a traffic hazard.

Mr. Hamm stated that he drove through this intersection today and acknowledged the traffic flow issues of trucks parked in Route 11 waiting to turn into the Pilot station. Mr. Hamm stated that, as the left-hand turn lane on northbound Route 11 is no longer being used for traffic to turn into the old truckstops property, he requested that his office conduct a study to determine if this left-hand turn lane can be redesignated as a through lane which would shift the other traffic lanes left and leave the right-hand lane available for tractor trailers to "stack up" as they wait to access the Pilot property. Mr. Hamm further noted that he is aware that the Sheriff's deputies have been patrolling this area to try to keep the traffic backups from occurring.

There being no further discussion, the Board thanked Mr. Hamm for his report.

Discussion was then held on project funding requests for the FY 16-21 Primary System Six Year Improvement Plan. Mrs. Guzi stated that VDoT's public hearing on the FY 16-21 Primary System Six Year Improvement Plan is scheduled for tomorrow evening at Northside High School in Roanoke. She noted that this hearing is to allow citizens the opportunity to review and provide comments on Primary System-related projects and programs to be included in the Six Year Plan.

Mrs. Guzi stated that a draft letter requesting funding for various County roadway improvement projects was included in the Board's information packets. She noted that this letter mentions the County's appreciation of funding included in the proposed Plan for Exit 150 improvements; preliminary engineering funds for improvements on I-81 between mile markers 167 and 169 north of Buchanan; safety, shoulder widening, guardrail improvements and two bridge replacements on Route 220 north of Eagle Rock; and replacement of three bridges on Route 11.

She stated that the letter also requests funding for two additional projects in the County—four laning of Route 11 between Exit 150/Cloverdale and the Roanoke County line, and improvements to Route 43 between Buchanan and Eagle Rock. She noted that these improvements are needed for economic development, traffic safety, and increased tourism efforts. Mrs. Guzi stated that, if the Board would like to request additional Primary System improvements, they can be included in this draft letter or forwarded to VDoT in the next few days.

After discussion, Mrs. Guzi stated that she will attend tomorrow's public hearing and present the County's funding request to the Commonwealth Transportation Board. Mrs. Guzi then stated that the staff has been studying the impact that House Bill 2 will have on the County's future road improvement requests and a briefing will be provided to the Board to this effect in the future. She noted that House Bill 2, which was approved by the General Assembly in 2013, becomes effective in FY 16 and implements a prioritization scoring process for road funding/improvement requests.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board endorsed the listing of proposed FY 2016-2021 Primary System Six Year Improvement Plan projects for Botetourt County as drafted by the County Administrator. (Resolution Number 15-04-10)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn, Mr. Williamson

NAYS: None

ABSENT: None

ABSTAINING: None

A public hearing was then held on the County joining the Western Virginia Water Authority (WVWA). Mr. Guzi stated that the Board of Supervisors has been studying a proposal for the County to become a member of the WVWA for the past year due to water quality and quantity issues.

She noted that two public forums have been held on this proposal at which approximately 25 citizens plus County staff and Authority personnel were in attendance. Mrs. Guzi stated that a few written comments/questions were received at these forums with most of the questions pertaining to service-related matters. She noted that a majority of the comments were positive about the proposed transition and the citizens are anticipating an improvement in water quality. Mrs. Guzi noted that other comments requested that the current level of customer service be maintained, that County Utility Department's employees' jobs be protected, and that a local utility operations center be retained.

Mrs. Guzi stated that the current County water rates will remain consistent for five years. She further stated that electronic copies of the proposed Comprehensive, Assumption, and Support Agreements were previously provided to the Board members for their review and the proposed resolution approving the County joining the Authority was included in the Board's information packets.

Mr. Steve Vaughn of Bessemer Lane in Eagle Rock then stated that he has discussed his concerns regarding this proposal with the Board members and the County Administrator over the past few months. Mr. Vaughn stated that he operates the Eagle Rock water system and is familiar with the details and problems of managing and maintaining water systems. Mr. Vaughn stated that this proposal for the County to join the Western Virginia Water Authority "goes against everything" that he believes in.

Mr. Vaughn stated that there should be other ways to resolve the County's water quality and quantity issues including installing a pump station and seeking other sources/solutions. He questioned why the County wants to give away its rights over this water system. Mr. Vaughn stated that water is a basic need. He also questioned who would benefit from the County joining the Authority other than the people currently receiving service from the Greenfield water line and those citizens on small, County-owned water companies. Mr. Vaughn stated that the Board needs to study all other options.

After discussion, Mr. Vaughn stated that, if after five years the Authority wants to implement a rate increase, the County will have only one vote on the Authority's Board of Directors. Mr. Vaughn stated that the County "gave away" Carvin's Cove reservoir to Roanoke City almost 50 years ago and he remembers the discussions held at that time. Mr. Vaughn stated that he also recalls the real estate tax rate being increased after this reservoir was sold to the City.

Mr. Vaughn stated that water was and is a "big deal" and "before we sign on the dotted line," this matter needs to be considered further. He noted that the County is also transferring ownership of the Utility Department's vehicles/equipment and revenues (\$1.2 million) to the Authority. He noted that the water systems are making money for the County as there is over \$3 million in the Utility Department's capital reserve fund.

The Board thanked Mr. Vaughn for his comments.

Mrs. Guzi then noted that Mr. Mike McEvoy, the Authority's Executive Director of Wastewater Services, and Mr. Gary Robertson the Executive Director of Water Operations were also present at today's meeting.

Mrs. Guzi stated that the Board will also need to consider the appointment of a member to represent the County on the Authority's Board of Directors for a two year term to expire on June 30, 2017.

After questioning by Dr. Scothorn, it was noted that there was no one else present to speak regarding this matter. The public hearing was then closed.

Mr. Leffel then thanked Mr. Vaughn for his comments. Mr. Leffel stated that he has been cautious about this proposal from the beginning; however, he supports the County joining the Authority and is comfortable with the provisions of this agreement.

There being no further discussion, on motion by Mr. Dodson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved the attached resolution authorizing execution of the Comprehensive Agreement between the County and the Western Virginia Water Authority and the Assumption and Support Agreements between the County, the Western Virginia Water Authority, and the Virginia Resources Authority to allow the County to become a member of the Western Virginia Water Authority. (Resolution Number 15-04-11)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Dr. Scothorn, seconded by Mr. Leffel, and carried by the following recorded vote, the Board appointed Mr. John B. Williamson, III, of 990 Old Hollow Road, Buchanan, Virginia 24066, to serve as the County's representative on the Western Virginia Water Authority's Board of Directors for a two year term to expire on June 30, 2017. (Resolution Number 15-04-12)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: Mr. Williamson

Consideration was then held on approval of the FY 15-16 School budget. Mrs. Guzi stated that she agreed with Mr. Williamson's earlier assessment that this year's budget process has been agony. She noted that the County has seen some increases in local tax revenues over the past few months; however, there continues to be challenges at the State and federal level through decreasing allocations. Mrs. Guzi noted that the federal SAFER grant program which was used to hire fire and rescue personnel is no longer available and it is possible that

the federal Payment-in-Lieu-of-Taxes program will not be renewed this year. Mrs. Guzi stated that she has been in contact with the County's Congressional representatives to request their assistance in having this program renewed. Mrs. Guzi stated that State revenues are relatively stagnant; however, the County will not be required to return any local aid monies in FY 16.

Mrs. Guzi stated that the Board of Supervisors is required by the Code of Virginia to adopt the school budget by May 1 of each year. She noted that this has been a difficult budget development process and the County staff has done a significant amount of due diligence in order to provide as much information as possible to the Board on their financial options for the new fiscal year. Mrs. Guzi noted that the Supervisors conducted a public hearing on the School's proposed FY 15-16 budget on April 22. She noted that the school system has requested \$977,713 in increased local contribution monies over the FY 15 amount. Mrs. Guzi noted that the requested local revenue contribution for FY 16 is \$23,526,995.

After discussion, Mrs. Guzi stated that the Board is being requested today to determine the amount of local revenues to provide to the schools in FY 16. Mrs. Guzi noted that the Board is aware that there are also significant school capital project needs in FY 16.

After questioning by Mr. Martin, Mr. Dodson stated that the Board is being asked today to determine the amount of local revenues to allocate to the school system in the new fiscal year.

Mr. Dodson stated that he, along with Mr. Leffel, served as Supervisors' representatives on the School Budget Committee this year. Mr. Dodson stated that the school administration did a good job in preparing their budget. He noted that some additional State revenues will be available in FY 16 for Standards of Quality and teaching assistants in the schools. Mr. Dodson stated that developing this year's budget has been tough but "we need to make sure that we are covering all our people" including those that are not included in the State's salary increases.

Mr. Dodson stated that the schools are requesting \$977,000 in local revenues above the current budget's allocation. Mr. Dodson stated that, by comparing the amount of additional State revenues received by the schools and the constitutional officers for FY 16, he is proposing that the Board allocate an additional \$300,000 in local revenues over the FY 15 amount to the schools.

Mr. Williamson noted that the General Fund Budget Subcommittee, on which he and Dr. Scothorn serve, has met 4 – 5 times this year to review the anticipated revenues and expenditures in the FY 16 budget. He noted that the Subcommittee felt compelled to provide funding for County employees as the State has budgeted salary increases for their employees. Mr. Williamson noted that the General Assembly provided some additional Standards of Quality monies to the schools as well as the State's share of salary increases for the Constitutional offices staff.

Mr. Williamson stated that, based on the Subcommittee's discussions, to fund these mandated salary increases would cost \$300,000 for schools and \$200,000 for the County in local funds. He noted that the Subcommittee is also continuing to consider funding for school capital needs such as repairs to leaking roofs and replacement of school buses. Mr. Williamson stated that the Subcommittee is recommending that the Board approve \$300,000 in increased local funding to the school system for FY 16 or a total of \$22,849,282 in local revenues.

Mr. Martin stated that it is hard to vote on a school budget figure when the Board members do not know what the FY 16 General Fund budget will include. Mr. Martin stated that the Board was told that \$2 million in Undesignated Fund Balance monies were used to balance the current (FY 15) budget and this situation would not be sustainable in the future. Mr. Martin

stated that it is going to be a tough budget and the Supervisors are going to have to make some substantial cuts to achieve a balanced budget.

Mr. Martin stated that he wants to feel more confident about what the County is spending and where the money is coming from. Mr. Martin stated that he is afraid that the Board will consider an "easy way" to fund these requested expenditures through increasing taxes.

Mr. Williamson stated that the Subcommittee's recommendation is that the Supervisors provide \$300,000 in additional local revenues to the FY 16 school budget. He noted that these funds are needed to subsidize the State's unfunded mandates as the County will not receive the State funding if the local base amount is not funded.

Mr. Martin stated that he wants the Board to understand his concerns that the County cannot approve a budget without knowing where the money is coming from.

Mr. Dodson stated that we "need to take care of" the County and School employees in the new budget. He noted that the Board is looking ahead to try to stay in front of several expenditure issues.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the following resolution regarding approval of the FY 15-16 School budget.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 15-04-13

WHEREAS, the proposed FY 2015-2016 School budget was duly advertised and a public hearing was held on April 22, 2015, in accordance with the Code of Virginia;

NOW, THEREFORE, BE IT RESOLVED, that the Botetourt County Public Schools budget for Fiscal Year 2015-2016 is:

	Approved FY 15 – 16
<u>Revenues:</u>	
School Fund Revenues:	
Local	\$22,849,282
State	\$24,252,237
Federal	\$ 40,000
Other	\$ 1,311,891
School Instructional Programs with Self-Sustaining Funds	\$ 3,252,260
School Nutrition Fund	\$ 1,696,026
Textbook Fund	\$ 1,023,747
Capital Reserve Fund	<u>\$ 740,000</u>
Total School Fund Revenues	\$55,165,443
<u>Expenditures:</u>	
School Operating Fund	\$48,543,410
School Instructional Program with Self-Sustaining Funds	\$ 3,252,260
School Nutrition Fund	\$ 1,696,026
Textbook Fund	\$ 1,023,747
Capital Reserve Fund	<u>\$ 740,000</u>

Total School Fund Expenditures \$55,165,443

Consideration was then held on approval of a performance agreement for the expansion of Virginia Forge. Mrs. Guzi stated that Mr. Jay Brenchick, Economic Development Manager, is meeting with representatives of the Virginia Port Authority who are visiting Botetourt County today and is unable to be present to discuss this performance agreement so she will review this agreement with the Board.

Mrs. Guzi noted the Virginia Forge is located in the Town of Buchanan and the company would like to invest \$4.6 million in their current facility and hire 38 new employees within four years in order to diversify their product to appeal to more customers. She noted that the County's proposed incentive package has been reviewed with the Board members and the Performance Agreement containing these provisions has been included in the Board's agenda information.

Mrs. Guzi stated that the Performance Agreement states that Virginia Forge will invest \$4.6 million and hire 38 new employees within four years of the date of the agreement and will receive grant disbursements from the County totaling no more than \$66,607.25 over this four year period. She stated that the County has also worked with the Virginia Jobs Investment Program to obtain additional training funds for Virginia Forge's new employees.

Mrs. Guzi stated that this is the first economic development performance agreement to utilize the Industrial Development Authority to implement the incentive program. She noted that approximately 50% of the tax revenues that Virginia Forge pays to the County in the next four years will be rebated back to the company in four installments.

After questioning by Mr. Williamson, Mrs. Guzi stated that the company will pay their tax bill in December and a calculation will be made based on the performance agreement's provisions of the amount of funds to be refunded to Virginia Forge by the County through the Industrial Development Authority.

Mrs. Guzi stated that the Industrial Development Authority agreed that this expansion would be good for the County's and Buchanan's economic viability and provide new jobs in the Buchanan area. She noted that the Authority approved the provisions of this performance agreement at their meeting held yesterday (April 27).

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the performance agreement between the County, the Industrial Development Authority, and Virginia Forge, LLC, for the expansion of their facility in Buchanan, and authorized the Chairman to sign the document on the Board's behalf. (Resolution Number 15-04-14)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on appointment of a Deputy Zoning Administrator. Mrs. Guzi stated that this request is a procedural matter. She noted that Sections 25-521. Administration of the Zoning Ordinance and Section 21-21. Agent of the Subdivision Ordinance state that the Board of Supervisors is responsible for appointing an "agent" to administer these two ordinances. She stated that the current "agent" is Planning Manager/Zoning Administrator Nicole Pendleton.

Mrs. Guzi stated that in the event that Mrs. Pendleton is out of the office for a significant period of time and immediate action is needed on zoning or subdivision related matters, it would be prudent to have a Deputy Zoning Administrator appointed to be responsible for these duties. Mrs. Guzi recommended that she be appointed to this position.

Mr. Martin noted that this would give Mrs. Guzi another title.

Mr. Dodson questioned why another employee within the Development Services Department shouldn't be appointed to this position.

Mrs. Guzi stated that Jeff Busby is Mrs. Pendleton's junior and it would not be appropriate for him to have this title.

Mr. Williamson then questioned why use the title of "Deputy" Zoning Administrator as it sounds like the County Administrator is a subordinate to the Zoning Administrator.

After questioning, Mr. Lockaby stated that he is comfortable with the term "deputy" in this instance and is not aware of any law regarding this title designation.

After questioning by Mr. Dodson, Mrs. Guzi stated that, if there is a need for her to be the deputy zoning administrator, the staff will continue to conduct detailed research on zoning-related issues with the final decision made by herself with input from Mr. Moorman.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Leffel, and carried by the following recorded vote, the Board appointed Mrs. Kathleen D. Guzi as the County's Deputy Zoning Administrator, effective April 28, 2015. (Resolution Number 15-04-15)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on various appointments.

After discussion, on motion by Dr. Scothorn, seconded by Mr. Leffel, and carried by the following recorded vote, the Board reappointed Mr. Billy Martin and Mr. John Williamson as the County's representatives on the Roanoke Valley/Alleghany Regional Commission for three year terms which will expire on June 30, 2018. (Resolution Number 15-04-16)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mrs. Guzi then updated the Board on various projects.

Mrs. Guzi stated that 43 people, plus County staff, Board members, and Commission members, attended the public forum held last week regarding the proposed utility-scale wind energy ordinance. She noted that this forum allowed citizens to ask questions of County staff and representatives from Apex Wind Energy.

She noted that, in talking with those in attendance, the overall, general consensus was that they were happy that the County is being proactive in doing due diligence to research and develop a utility-scale wind energy ordinance. Mrs. Guzi further noted that citizens were also appreciative that the County is offering many opportunities for the public to learn and provide feedback about the ordinance. She also noted that an on-line survey on the proposed ordinance has been posted to the County's website which has received 29 comments to date. She noted that survey comments will be received until May 5.

Mrs. Guzi stated that staff has been diligently working together on this proposal and hope to have a draft ordinance available for the Planning Commission to review later this week

or early next week. She noted that public hearings by the Commission and Board on the proposed ordinance are planned for June. Mrs. Guzi thanked the Board, Planning Commission, and County staff for their time and input into this process.

Dr. Scothorn stated that this was a valuable process for all of the Board and Commission members.

Mr. Martin stated that the visit to the Beech Ridge Wind Farm was a worthwhile trip.

Mr. Williamson stated that the decommissioning provisions have troubled him throughout this process. Mr. Williamson noted that he has talked to the Apex Wind Energy representatives to request copies of their agreements with other localities but has not received this information. Mr. Williamson noted that he would like to have an opportunity to review these agreements to ensure that he and the other Board members are comfortable with the draft ordinance's language on this matter.

Mrs. Guzi stated that she also had requested this information and noted that she will have the staff follow up with Apex regarding Mr. Williamson's request.

Mr. Dodson stated that he discussed this issue with the Beech Ridge Wind Farm's site manager during the Board's and Commission's trip on April 1. Mr. Dodson stated that the manager told him that decommissioning was an "industry standard." Mr. Dodson stated that that discussion made him feel more comfortable regarding this aspect of the proposal.

Mr. Williamson stated that, while he understood Mr. Dodson's comments, "any company can go bankrupt."

Mr. Dodson stated that every company has their own way of decommissioning their turbines and equipment and the Board and Commission will need to ensure that "we are comfortable with how it is proposed to be done here."

Mr. Moorman then updated the Board on the reassessment process. He stated that the Board had been given a copy of the reassessment's schedule. Mr. Moorman noted that the County staff reassessment oversight committee met recently with Wampler-Eanes Appraisal Group to receive a progress update. He noted that the reassessment will become effective as of January 1, 2016.

After discussion, Mr. Moorman stated that the assessors are currently conducting field reviews of all real estate parcels. He noted that the process so far has been smooth and the assessors are either on or ahead of schedule. He noted that the County has not had any serious citizen complaints or issues with the process to date. Mr. Moorman noted that 11,237 parcels or 57% of all parcels have been assessed as of April 15. He further noted that the assessors have so far visited residential parcels in the Fincastle, Buchanan, and Blue Ridge Districts and will next visit the Valley and Amsterdam Districts. He stated that no commercial/industrial valuations have been conducted as of this time.

Mr. Moorman noted that the County has paid Wampler-Eanes 36% of their contract amount as of this time. He stated that the Supervisors will conduct a public hearing in August or September to consider approval of an ordinance setting the process to allow citizens to appeal their assessments to the Board of Equalization. Mr. Moorman further stated that the Board will also be asked at that time to nominate representatives to the Circuit Court Judge to consider for appointment to the Board of Equalization. Mr. Moorman noted that information on the qualifications of the BoE members will be provided to the Supervisors members for their review.

Mr. Moorman then updated the Board on the 2014-15 County employee health plan. He noted that this plan expires on November 30, 2015 and County staff have received and

reviewed the first quarterly report (through February 28, 2015). He noted that the total number of insured individuals has decreased from the 2013-14 plan year figure by approximately 4% (508 covered individuals versus 486). Mr. Moorman noted that the total number of paid claims are steady compared to the previous plan year, the total of claims paid through February 28 was \$562,560 including pharmacy usage costs, and there were only two large claims of \$50,000 or more.

Mr. Moorman stated that in the first quarter 18% of members have incurred no claims and 67% had spent less than \$500 on medical expenses. He noted that there were 23 emergency room encounters--only one of which was avoidable—and 99% of the total claims were in-network. Mr. Moorman stated that, as a result of employees utilizing in-network providers, the County had a total savings of \$358,000 or 38%. He noted that the average claim turnaround was 5.4 days.

After discussion, Mr. Moorman noted that the next quarterly report will be received in mid-June and the staff committee will use this data to determine whether to request a renewal or a new proposal from MedCost for the 2015-16 plan year or advertise health insurance coverage for competitive proposals from other carriers. He stated that the staff is using this information in order to consider whether or not to renew the health insurance coverage earlier than in the past.

Dr. Scothorn stated that from Mr. Moorman's report MedCost's administrative costs are down; however, the claims costs are higher. Dr. Scothorn stated that he looks forward to reviewing other insurance agencies proposals "to see what we can do to look at the whole situation."

After questioning by Mr. Dodson, Mr. Moorman stated that enrollment in the County's insurance plan has decreased but the costs are approximately the same.

Mr. Moorman then updated the Board on the Exit 150 Study. He noted that as of April 20, RKG Consultants, the consulting firm hired to conduct this study, has reported that their work is approximately 28% complete. He noted that a meeting of the Exit 150 Steering Committee will be held at Greenfield on June 4 and a community information/design charrette held later than evening.

Mr. Moorman stated that these meetings will include maps of the Exit 150 area and information will be shared with the public on the Committee's work to date. He further stated that the public will be asked to provide input—both positive and negative—on their thoughts and ideas for the Exit 150 area. Mr. Moorman noted that the consultant will take these ideas and conduct additional research, test the ideas, and develop comprehensive plans for input by the various stakeholders and the County. He noted that this project has a tentative completion date of July 2015.

Mr. Kevin Shearer, Director of General Services, then updated the Board on the Dale Court Water Company project. He noted that the County helped this private water company to obtain a \$25,000 planning grant to review options to connect this private water system to the County's Daleville water line. He noted that the water company also received a \$150,000 grant at 0% interest to assist with construction of this water line extension project.

Mr. Shearer stated that he is awaiting receipt of one easement from an affected property owner. He further stated that the bid documents have been approved by the Virginia Department of Health and the bid documents and construction plans will be advertised in May.

After questioning by Mr. Williamson, Mr. Shearer stated that the Health Department prefers to not “take” easements on this type of grant-funded project. Mr. Shearer stated that he has discussed the easement with the property owner in question and has received verbal approval but the easement has not yet been signed.

After questioning by Mr. Dodson, Mr. Shearer stated that he hopes to receive this signed easement within the next week or two.

Mrs. Guzi noted that there has been a verbal commitment from the property owner that the easement is satisfactory but the easement has not yet been signed and returned to the County.

After questioning by Mr. Williamson, Mr. Shearer stated that upon completion and approval of the construction project by the Health Department, Dale Court Water Company will be dissolved and its assets given to the County. After further questioning by Mr. Williamson, Mr. Shearer stated that the Western Virginia Water Authority is aware of this construction project and that the system and its customers will be transferred to the County’s ownership. He further stated that the system’s ownership, operation, and customers will all be eventually conveyed to the Authority.

After further questioning by Mr. Williamson, Mr. Shearer stated that the County is the entity responsible for administering the project’s grant allocations.

Mrs. Guzi then updated the Board on the strategic planning process. She noted that the County’s strategic planning consultant, Tyler St. Clair, had previously suggested that the Board conduct a one-half day work session in order to put together the final Strategic Plan document. Mrs. Guzi stated that trying to schedule this session during the FY 16 budget development process has been difficult and she has discussed this situation with Ms. St. Clair as her (Ms. St. Clair’s) schedule is very busy in the months of May and June.

Mrs. Guzi noted that there are several strategic plan projects under way at this time including the Agriculture Study, the Exit 150 Study, the economic development recruitment and retention program with the Botetourt County Chamber of Commerce, tourism marketing program, etc., and all of these programs are dependent on the amount of funding proposed to be included in the County’s FY 16 budget which is not yet finalized.

Mrs. Guzi also noted that capital needs projects including an assessment of County buildings is also being proposed, along with the data collection work necessary for the County to join the Western Virginia Water Authority, drafting a proposed Utility-Scale Wind Ordinance, and continued negotiations involved toward the construction of a shell building in Greenfield.

After questioning by Mr. Williamson, Mrs. Guzi stated that all of the parties involved in the shell building project have agreed on the proposed Greenfield site; however, the building’s configuration has been revised. She noted that more detailed plans are being completed to show the site’s elevation and the building’s position prior to the project being advertised for bids. Mrs. Guzi further noted that there are still issues remaining with the project’s financing.

After questioning by Mr. Williamson regarding the funds previously approved by the Board to grade the shell building site, Mrs. Guzi stated that the staff is considering advertising this entire project—grading and construction—under one contract. After further questioning, Mrs. Guzi noted that the previously-approved grading funds would need to be rolled over into the FY 16 budget.

Mrs. Guzi further stated that the Greater Roanoke Valley Development Foundation has the detailed building plans and their engineering firm is working closely with the County's firm on finalizing these details. She noted that we hope to have this project ready for bid advertisement early next month.

After discussion, Mrs. Guzi stated that the staff continues to make progress on many of these on-going projects. Mrs. Guzi further stated that she hopes to receive some potential meeting dates from Tyler St. Clair in the next couple of weeks so that the one-half day work session can be scheduled.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Williamson, and carried by the following recorded vote, the Board went into closed session at 4:20 P. M. for discussion on a public contract involving the expenditure of public funds where discussion in open session would compromise the Board's bargaining position or negotiating strategy, specifically relating to utility arrangements in the Valley Magisterial District, as per Section 2.2-3711A (29) of the Code of Virginia of 1950, as amended. (Resolution Number 15-04-17)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 4:55 P. M.

On motion by Mr. Martin, seconded by Mr. Williamson, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 15-04-18)

AYES: Mr. Martin, Dr. Scothorn, Mr. Leffel, Mr. Dodson, Mr. Williamson

NAYS: None

ABSENT: None

ABSTAINING: None

BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

There being no further discussion, on motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the meeting was adjourned at 4:56 P. M. (Resolution Number 15-04-19)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None