

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, September 22, 2015, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 2:00 P. M.

PRESENT: Members: Dr. Donald M. Scothorn, Chairman
Mr. L. W. Leffel, Jr., Vice-Chairman
Mr. John B. Williamson, III (left at 5:26 P. M.)
Mr. Billy W. Martin, Sr.
Mr. Todd L. Dodson

ABSENT: Members: None

Others present at the meeting:

Mrs. Kathleen D. Guzi, County Administrator
Mr. David Moorman, Deputy County Administrator
Mr. Michael W. S. Lockaby, County Attorney

The Chairman called the meeting to order at 2:02 P. M.

The Chairman then asked for a moment of silence.

Dr. Scothorn then noted that the presentation of the colors would be performed by the County Fire and EMS Color Guard. Dr. Scothorn then led the group in reciting the pledge of allegiance.

Mr. Larry Land from the Virginia Association of Counties (VACo), was then present to award the County a VACo Achievement Award for the "What's Your Bot-e-Type?" tourism initiative. Mr. Pete Peters, Director of Parks, Recreation, and Tourism, and Ms. Lisa Moorman, Tourism Manager, were then asked to come forward to receive this award.

Mr. Land stated that VACo is an advocate for governments on the local and State level. He noted that VACo has awarded achievement awards for many years to recognize local government programs in various criteria that include innovation, cooperation, and model practices. Mr. Land stated that the 92 entries received this year and reviewed by a three member committee consisting of VACo and former local government officials.

Mr. Land stated he is pleased to present Botetourt County an achievement award for their Bot-e-type tourism initiative. He noted that the County has previously won achievement awards in 2003, 2004, and 2011. Mr. Land stated that the applications are judged on three criteria—does the program offer an innovative solution to a problem or delivery of services; does the program encourage intergovernmental cooperation in addressing a problem or situation; or does the program provide a model for other governments. Mr. Land stated that Botetourt's application included new ideas to advance the County's tourism initiatives into the 21st century by use of the County's website, informational brochures, and advertising campaigns.

After discussion, Mr. Land stated that the County will also be recognized for receipt of this award in November at the VACo annual meeting at the Omni Homestead Resort in Bath County. Mr. Land congratulated the County on receiving this award and presented the plaque to Mr. Peters and Ms. Moorman.

Dr. Scothorn thanked Mr. Land for attending today's meeting to present this award.

Dr. Scothorn then noted that the Board members had recently been provided with complimentary letters from residents regarding services performed by the County Fire and EMS personnel. He noted that one letter involved a person who had a potential heart attack and was transported to a local hospital. He noted that this person wrote that the responders were very calm and helpful in alleviating his fears about his medical condition. Dr. Scothorn noted that the

other letter was from an elderly individual who had fallen in her home and was not discovered for four hours. He stated that her in-home Life Alert monitoring system was not operating and the Fire/EMS staff went above and beyond in their efforts to ensure that this system was operational. Dr. Scothorn stated that the County's citizens and visitors are in good hands as our Fire and EMS personnel provide the highest quality care and service.

Dr. Scothorn further acknowledged the assistance of the County's 911 dispatch and Sheriff's Department personnel to individuals in need. He noted that it is important that their outstanding efforts are recognized and thanked them for the job that they do.

Chief Jeff Beckner then introduced Mr. Brandon Saunders to the Board. He noted that Mr. Saunders is a recently hired Firefighter-EMT and works at the Troutville and Read Mountain Fire Departments. Chief Beckner stated that Mr. Saunders previously worked in Roanoke City and he hired Mr. Saunders when he (Chief Beckner) worked for Roanoke City. Chief Beckner stated that he is proud to have Mr. Saunders working for the County.

Dr. Scothorn welcomed Mr. Saunders to employment with Botetourt County.

Mr. Saunders stated that the County's Fire/EMS Department is known as a young, developing, and aggressive department and he believes that it will increase in size and scope in the next 5 – 10 years. He noted that the amount of growth in Botetourt County's Fire/EMS Department is not occurring elsewhere in the Roanoke Valley and this is where everyone will be looking to work in the future. Mr. Saunders stated that he is honored to have this job and to work for the County and its citizens.

The Board thanked Mr. Saunders for his comments.

Mr. Kevin Shearer, General Services Director, then introduced Mr. Robert Beatty to the Board as a new Geographic Information Service Technician. He noted that Mr. Beatty graduated this spring from the University of Miami in Ohio and began work for the County yesterday.

The Board welcomed Mr. Beatty to employment with Botetourt County.

Dr. Scothorn then stated that he has been notified that earlier today the Botetourt County School Board appointed Mr. John Busher to serve as the new Superintendent of Schools effective October 1, 2015. He noted that Mr. Busher has been serving as interim Superintendent for the past few months.

Dr. Scothorn stated that Mr. Busher "has seen it, knows it, and has been involved in" the County's school system for many years prior to his retirement in 2013. Dr. Scothorn noted that Mr. Busher has integrity, trust, and compassion for the teachers, principals, and school staff and he "cannot ask for a better person to serve in this capacity." Dr. Scothorn stated that, during his tenure as Interim Superintendent, Mr. Busher has enhanced the County's communications with the school system and the staff members of the County and School system have developed a great working relationship. He noted that the Board looks forward to working with Mr. Busher in the future.

Mr. Leffel applauded the School Board for this decision. Mr. Leffel noted that he knew Mr. Busher very well when he (Mr. Leffel) was a member of the School Board. He noted that Mr. Busher is "first class," the school personnel admire him, and he had a big part in developing the school system's high academic reputation.

Mr. Dodson stated that he was very impressed with Mr. Busher during his work with the Supervisors at the joint School Board/Supervisors meetings this summer and believes that he

can continue to make our school system better. Mr. Dodson stated that the students and the school system will benefit from Mr. Busher's appointment as Superintendent.

Mr. Williamson stated that it was refreshing to hear about instructional excellence instead of budget details during Mr. Busher's presentations at the joint meetings. Mr. Williamson stated that he looks forward to working with Mr. Busher in the future.

Mr. Martin stated that he agrees with the Board members comments regarding Mr. Busher. He noted that Mr. Busher has the knowledge, background, and "is one smart guy" and he is glad that Mr. Busher agreed to accept this position full time.

Mrs. Guzi stated that it has been good to work with Mr. Busher over the past few months. She noted that a free-flow of information and open lines of communication are crucial between the County and the school system.

Dr. Scothorn then thanked everyone for their thoughts and prayers during the death last month of his father-in law.

After discussion, on motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the minutes of the regular meeting held on August 25, 2015, as submitted. (Resolution Number 15-09-02)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel

NAYS: None

ABSENT: None

ABSTAINING: Dr. Scothorn

On motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the minutes of the continued meeting held on September 8, 2015, as submitted. (Resolution Number 15-09-03)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on approval of transfers and additional appropriations. Mr. Tony Zerrilla, Director of Finance, stated that there was one transfer and eight pass-through appropriations for the Board's consideration this month. He noted that the appropriations were for a debt service credit on the refunding of the Virginia Public School Authority financing of the James River High School renovation project, receipt of donations, federal monies, expenditure reimbursements, State grant funds from the Virginia Commission for the Arts, and sponsorship funds for the Wounded Warriors softball tournament.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the Board approved the following transfer and additional appropriations. (Resolution Number 15-09-04)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Transfer \$151.06 to Central Purchasing – Store Supplies, 100-4012530-6021, from various departments as follows for store supplies usage:

\$25.00 County Administrator – Office Supplies, 100-4012110-6001

\$ 8.06 Finance – Office Supplies, 100-4012430-6001

\$24.00 Community Development - Office Supplies, 100-4034000-6001

\$12.00 Tourism – Office Supplies, 100-4081600-6001

\$82.00 Board of Supervisors – Other Oper. Supplies, 100-4011010-6014

Additional appropriation in the amount of \$32,625.00 to Debt Service – VPSA 2006A, 400-4095235-9100. This is a credit received from a 2014 Virginia Public School Authority refunding. The County will receive an annual credit through the term (7/15/26) of this debt which was for the JRHS renovation.

Additional appropriation in the amount of \$100.00 to Library – Books and Subscriptions, 100-4073100-6012. This is a donation from the Bonsack/Blue Ridge Ruritan Club.

Additional appropriation in the amount of \$5,619.60 to Library – Telecommunications, 100-4073100-5230. These are funds received from Lumos and Verizon as a result of the Library's participation in the E-rate federal program which provides assistance to schools and libraries.

Additional appropriation in the amount of \$948.73 to the following Sheriff's Department accounts: \$735.00 to Forest Patrol Salaries, 100-4031200-1900; \$56.23 to FICA, 100-4031200-2100; and \$157.50 to Vehicle & Power Equipment Supplies, 100-4031200-6009. These are reimbursed funds received for Forest Patrol overtime expenses.

Additional appropriation in the amount of \$1,624.48 to Correction & Detention – Professional Services, 100-4033100-3100. These are funds received from Craig County as reimbursement for inmate medical costs.

Additional appropriation in the amount of \$1,554 to Maintenance – Maintenance Service Contracts, 100-4043000-3321. These are funds received from Virginia Western Community College for reimbursement of County custodial salaries for classroom setup at the Greenfield ETC.

Additional appropriation in the amount of \$5,000 allocated as follows: \$2,500 to Standing Room Only, 100-4072241; and \$2,500 to Attic Productions, 100-4072242. These are Challenge Fund Grant monies received from the Virginia Commission for the Arts.

Additional appropriation in the amount of \$5,000 to Sports Complex – Other Operating Supplies, 100-4071300-6014. These are sponsorship funds received from Bank of Fincastle to assist with expenses associated with the Wounded Warriors Amputee Softball Tournament.

Consideration was then held on approval of Accounts Payable and ratification of the Short Accounts Payable List. Mr. Tony Zerrilla, Director of Finance, stated that he would like to request the addition of a late invoice in the amount of \$17,137.89 payable to Advanced Disposal regarding the County's recycling program, 100-4042400-3192. He noted that with the inclusion of this invoice the accounts payable now totals \$587,119.13.

Mr. Zerrilla noted that this month's Short Accounts Payable totaled \$329,830.81; \$326,775.81 in General Fund invoices; and \$3,055 in Debt Service Fund expenditures.

He stated that this month's large expenditures included \$44,735 to Harris Computer Systems for annual maintenance costs and operator licenses; and \$93,255 to Election Systems and Software for the purchase of 12 new voting machines, scanners, and training sessions.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the Board approved the accounts payable with the addition of an invoice in the amount of \$17,137.89 payable to Advanced Disposal regarding the County's recycling program, 100-4042400-3192; and ratified the Short Accounts Payable List as submitted. (Resolution Number 15-09-05)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on a supplemental appropriation request from FY 15 to FY 16. Mr. Tony Zerrilla, Director of Finance, stated that all appropriations of funds expire at the end of each fiscal year (June 30). He stated that there were \$1.57 million in supplemental appropriations identified at the end of the June 30, 2015, fiscal year for projects that had begun in FY 15 but would not be completed until FY 16. He noted that in July the Board approved \$697,247 in supplemental appropriations and in August the Board approved \$834,247 in supplemental appropriations.

Mr. Zerrilla stated that he is requesting approval this month for supplemental appropriations in the amount of \$285,363. He noted that \$9,600 of this amount is for emergency communication tower, radio, and communication equipment costs and \$195,763 is for the Greenfield shell building project which will be allocated from the economic development portion of the General Fund Balance. Mr. Zerrilla stated that the appropriation of \$80,000 is the cost estimate for the Blue Ridge Turnpike/Route 11 intersection improvement project. He noted that VDOT has not provided a new cost estimate for this project in the past 30 days.

After questioning by Mr. Williamson, Mr. Zerrilla stated that this is the third rollover/supplemental appropriations request in the current fiscal year.

There being no further discussion, on motion by Mr. Williamson, seconded by Dr. Scothorn, and carried by the following vote, the Board approved the following supplemental appropriation request from FY 15 to FY 16. (Resolution Number 15-09-06)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

<u>Destination Acct #</u>	<u>Account Description</u>		<u>Amount</u>	<u>Explanation/Reason For</u>
100-4035600-3311	Emer. Comm.-Repair & Maint.-Equip.		\$9,600	For tower & radio/comm. equip.
TOTAL	General Fund Operations		<u>\$9,600</u>	
100-4094808	CIP - Industrial Site Infrastructure	(1)	\$195,763	For shell building project.
100-4094809	CIP - VDOT Revenue Sharing	(2)	\$80,000	For Blue Ridge Turnpike project.
TOTAL	CIP		<u>\$275,763</u>	
GRAND TOTAL	General Fund Operations & CIP		<u>\$285,363</u>	

(1) Source of funds – FY 15 balance-CIP (\$59,674), Debt Service savings (\$79,800), Contingency (\$56,289).
 (2) Source of funds – General Services Department FY 15 savings.

Consideration was then held on nominations to the Board of Equalization. Mr. David Moorman, Deputy County Administrator, stated that the Board of Equalization (BoE) serves as the initial appeals board for challenges made by landowners regarding real estate reassessments. He noted that the BoE members are nominated by the Board of Supervisors and appointed by the Circuit Court Judge.

Mr. Moorman then stated that the Board members had provided the following names for nomination to the BoE: Amsterdam District—John Kilby; Blue Ridge District—Gary Kappesser; Buchanan District—Ed Brugh; Fincastle District—Richard Bailey; Valley District—John Leftwich. He noted that the Code of Virginia requires that at least two of the five members should represent financial and/or real estate backgrounds. Mr. Moorman noted that Mr. Kilby, who recently retired from the Bank of Fincastle, Mr. Brugh, who is a real estate appraiser, and Mr. Leftwich, who is a realtor, fulfill this requirement.

Mr. Williamson stated that he believes that this is a stellar group and is pleased that these citizens were willing to serve.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Martin, and carried by the following recorded vote, the Board nominated the following individuals to serve on the Board of Equalization for the 2016 County reassessment and directed staff to forward these names to the Circuit Court Judge for consideration of appointment. (Resolution Number 15-09-07)

Amsterdam District	John F. Kilby
Blue Ridge District	Gary B. Kappesser
Buchanan District	D. Ed Brugh
Fincastle District	Richard G. Bailey
Valley District	John L. Leftwich, Jr.

Consideration was then held on a request to advertise for a public hearing on proposed amendments to Chapter 10 Erosion and Sediment Control/Stormwater Management of the Botetourt County Code to add an Illicit Discharge Ordinance. Mr. David Givens, Development Services Manager, stated that, under the provisions of the Clean Water Act and the Virginia Stormwater Management Act, the County has been issued a "General Permit for Discharges of Stormwater from Small Municipal Separate Storm Sewer Systems" (MS4) by the Virginia Department of Environmental Quality (VDEQ). He stated that one of the provisions of this permit requires the County to develop a program to reduce the discharge of pollutants from MS4 systems to protect water quality and comply with the State and federal standards.

He noted that with the assistance of the County Attorney's office, staff has used the State's model ordinance to develop an ordinance to prohibit non-stormwater discharges into the storm sewer system. He noted that the proposed ordinance will not be more restrictive than what is required by VDEQ. Mr. Givens asked that the Board authorize the advertisement of a public hearing at the October regular meeting on these amendments.

After questioning by Mr. Williamson, Mr. Givens stated that the County was originally issued a MS4 permit by VDEQ in 2003 and the permit was reissued in 2013. After further questioning by Mr. Williamson, Mr. Givens stated that VDEQ was responsible for enforcing these storm sewer discharge regulations prior to Botetourt County assuming enforcement authority. After questioning, Mr. Givens noted that no State funds are provided to the County to oversee this program's enforcement.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the Board directed staff to advertise for a public hearing at the October regular meeting on proposed amendments to Chapter 10 Erosion and Sediment Control/Stormwater Management of the Botetourt County Code to add an Illicit Discharge Ordinance. (Resolution Number 15-09-08)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Kevin Hamm, VDoT's Maintenance Operations Manager, was then present to review VDoT's monthly report. Mr. Hamm stated that the Exit 150 project is on schedule. He noted that box culvert replacement projects are being conducted on Routes 615 (Craig Creek Road), 608 (Indian Rock Road), and 621 (Roaring Run Road). He noted that these projects will necessitate only one lane of traffic being open or road closures during construction.

Mr. Hamm stated that the Deerfield Road Rural Rustic Road (RRR) project is proceeding and tar and gravel should begin to be placed on the roadway today. He noted that tree trimming and ditchline work had previously been completed. Mr. Hamm estimated that this project will cost approximately one-half of the estimated price. He noted that any remaining funds will be rolled into the Buhrman Road (Route 696) RRR project.

After questioning by Dr. Scothorn, Mr. Hamm stated that the original estimate on the Deerfield Road project was between \$360,000 and \$380,000 and he anticipates that upon completion the project will cost approximately \$150,000. After discussion, Mr. Hamm stated that he estimates that the Buhrman Road and McFalls Road (Route 806) projects can be completed in 2016.

Mr. Hamm stated that there was one land development project reviewed and eight land use permits issued in the past month. He noted that the asphalt patching work continues with crews currently working on Breckinridge Mill Road. Mr. Hamm further noted that work on the Cartmill Gap Road drainage project began last week and is between 1/3 and 1/2 completed. He noted that this project will help to keep the stream from washing out the roadway.

Mr. Hamm then stated that VDoT maintenance staff and contractors are preparing for this winter's snow removal. He stated that, at full force, their snow removal staff consists of 40% VDoT personnel and 60% third-party contractors.

After discussion, Mr. Hamm stated that the traffic engineering study on the Valley Road tractor trailer restriction request has been submitted to the Richmond Central Office for final approval. He noted that the signs to be posted along the roadway notifying drivers of this truck restriction have been received and will be installed as soon as approval is received.

As discussed by Mr. Williamson last month, Mr. Hamm stated that their traffic engineering department is studying the site and roadway width issues on Trevey Road. He further noted that VDoT has received a request that a center line be painted on Country Club Road. Mr. Hamm noted that this has also been sent to traffic engineering for review.

Regarding the speed limit study on Alternate 220 as requested last month, Mr. Hamm stated that this has been sent to traffic engineering. Mr. Dodson stated that he also requested that a portion of Route 220 between the Greenfield Education and Training Center and Route 11 be included in this speed study as well.

Regarding the Mountain Pass Road (Route 652) truck restriction, Mr. Hamm stated that VDoT has placed traffic counters on Humbert Road and the Route 11 section of 652 and signs have been placed on the Route 460 end of Mountain Pass Road. He noted that the temporary signs warning truck drivers to not follow GPS directions to use this road have been installed. Mr. Hamm stated that it will be 90 – 120 days before this truck restriction is finalized by VDoT's Central Office.

Mr. Martin thanked Mr. Hamm for having these temporary signs posted along Route 652. He then stated that, at last night's Fire/EMS Commission meeting, discussion was held on problems that emergency services responders have in accessing the I-81 crossovers in the Salem District because they are chained and locked. He noted that minutes are crucial in responding to an incident and having to drive extra distances to reach a crossover that is open in order to reach an accident site could be fatal. Mr. Martin suggested that PVC pipes without locks could be stretched across the crossovers to deter interstate drivers from illegally making U-turns at these locations.

Mr. Hamm stated that he will check into this matter and report back to the Board.

After questioning by Mr. Williamson regarding the recent pavement patching work along Route 640 (Brugh's Mill Road), Mr. Hamm stated that VDoT's pavement contractor will probably return and surface treat the entire roadway in 2017 or 2018 when funding is available. After further questioning by Mr. Williamson, Mr. Hamm stated that there are plans to clean up the edge of the pavement areas along Route 640 before winter.

After questioning by Mr. Leffel, Mr. Hamm stated that work on the Buhrman Road project should probably begin next summer and, if that project runs smoothly, work on McFalls Road may begin next year as well.

After questioning by Mr. Dodson regarding the speed study on Alternate 220, Mr. Hamm stated that he can include the portion of Route 220 between the Greenfield Education and Training Center and Route 11 in this study as well. Mr. Hamm stated that these types of studies will take some time to complete.

Mr. Dodson further stated that he continues to receive good comments regarding the designation of two left hand turn lanes from the Botetourt Commons Shopping Center onto Route 220 northbound.

Mr. Williamson further stated that extending the westbound decel lane on U. S. Route 460 at the Mountain Pass Road intersection has made a difference in traffic safety in this area.

Dr. Scothorn thanked VDoT for the paving work on Route 11 through Cloverdale. He noted that this has been a well-managed nighttime project. He also thanked VDoT personnel for the professional manner in which they handled an irate citizen at a recent meeting in his area.

After questioning by Dr. Scothorn regarding the Norfolk-Southern Railroad crossing on Stoney Battery Road in Troutville, Mrs. Guzi stated that the County is waiting for a response from Virginia Transformer Company. She noted that VTC would like to build larger transformers at their Troutville facility and anticipate problems with their tractor trailers being able to use the elevated railroad crossing without becoming hung-up on the railroad tracks.

She further noted that VTC had indicated that they would like the County to provide funding for the roadway/track improvements. Mrs. Guzi stated that County and VDoT staff visited the site on several occasions and VTC was informed that a proposal on their anticipated product line would need to be submitted for consideration of County/State incentives. She noted that no information has been received from VTC as of this time.

Dr. Scothorn then expressed concern about the proposed design of the roundabout at the Exit 150 interchange. He noted that a portion of the roundabout includes two travel lanes and another portion only has one lane. Dr. Scothorn stated that he believes that this design will cause a problem if tractor trailer drivers "change their mind" about which route they want to take through the roundabout which could cause traffic congestion problems. He noted that two lanes throughout the entire roundabout would be a more prudent design.

Mr. Hamm stated that he will check into the roundabout's design with Brian Becker and other VDoT staff members overseeing this project.

Mr. Dodson suggested that he and Dr. Scothorn meet with Mr. Hamm and the project's engineers to discuss this issue.

Mr. Hamm stated that there is a computerized model of the traffic pattern through this roundabout on VDoT's website for this project that the Board may want to view.

Mrs. Guzi stated that she and staff have discussed the importance of appropriate signage being in place prior to vehicles reaching the roundabout so that drivers can make a decision on which lane they need to access to reach their destination.

Mr. Dodson stated that visitors using this exit may never have used a roundabout before and not know how to maneuver through it.

Mr. Hamm noted that there is also an interactive map of how to use a roundabout on VDoT's website.

After discussion by Mr. Williamson regarding the former truck stops property, Mr. Hamm stated that the federal government is requiring VDoT to remove all structures from the truck stops property.

The Board thanked Mr. Hamm for his report.

Consideration was then held on a resolution of support of a highway project funding application under House Bill 2. Mr. Cody Sexton, Information Specialist, stated that as reported last month, new General Assembly legislation to better balance transportation needs and prioritize investments in urban and rural communities was approved in 2014. He noted that this legislation includes a new funding formula and a project application process for highway improvement funds.

Mr. Sexton stated that both localities and regional entities can apply for transportation funding and the County has been working with VDoT, the Roanoke Valley/Alleghany Regional Commission, and the Roanoke Valley Transportation Planning Organization on projects to be considered for submittal. He noted that six projects are being considered for funding: Route 220 safety improvements, phases 2 and 3; auxiliary lane project on I-81 between mile marker 147 and 150; corridor realignment and safety improvements on I-81 between mile markers 166 and 169; and interchange lighting improvements on I-81 between Exits 137 and 150.

Mr. Sexton stated that a resolution of support for these projects has been included in the Board's agenda packets for their consideration.

After questioning by Mr. Williamson, Mr. Sexton stated that the TPO will submit funding applications for the I-81 auxiliary lane project and the interchange lighting improvements. After further questioning by Mr. Williamson, Mr. Sexton stated that other RVARC member jurisdictions are being encouraged to endorse these projects as well.

On motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the following Resolution of Support for the House Bill 2 transportation project applications.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 15-09-09

WHEREAS, the Botetourt County Board of Supervisors is committed to advocating for and ensuring the long-term provision of superior transportation infrastructure both in the County and the region; and,

WHEREAS, the Board supports and is actively involved in regional transportation planning through memberships in the Roanoke Valley-Alleghany Regional Commission (RVARC) and the Roanoke Valley Transportation Planning Organization (RVTPO); and,

WHEREAS, the Virginia Commonwealth Transportation Board adopted HB2 application guidelines in June 2015 allowing localities and regional entities, such as RVARC and RVTPO, to apply for funding through the HB2 process; and,

WHEREAS, staff from Botetourt County, RVARC, RVTPO, and VDoT have identified six transportation projects in the County that would provide the greatest benefit to the citizens of and visitors to the County and the region and could possibly compete well in the 2015 HB2 process; and,

WHEREAS, staff from RVARC, RVTPO, and VDOT have also identified other transportation projects throughout the region that will provide extensive indirect benefits to Botetourt County;

NOW, THEREFORE, BE IT RESOLVED, that the Botetourt County Board of Supervisors fully endorses and supports an application by County staff for the I-81 MM166-169 NB/SB Safety Improvements project; and,

BE IT FURTHER RESOLVED, that the Botetourt County Board of Supervisors fully endorses and supports applications by the Roanoke Valley-Alleghany Regional Commission staff for the following transportation projects: U. S. Route 220 Safety Improvement Project – Phase 2; U. S. Route 220 Safety Improvement Project – Phase 3; and, I-81 MM166-169 NB/SB Corridor Realignment; and,

BE IT FURTHER RESOLVED, that the Botetourt County Board of Supervisors fully endorses and supports applications by the Roanoke Valley Transportation Planning Organization staff for the following transportation projects: I-81 MM147-Exit 150 NB/SB Auxiliary Lane Project; and, I-81 Interchange Lighting – Exits 137-150; and,

BE IT FINALLY RESOLVED, that the Botetourt County Board of Supervisors, in a spirit of regionalism and cooperation, fully endorses and supports other applications made by the staff of the RVARC and the RVTPO for transportation projects outside of Botetourt County which will benefit the region as a whole.

Consideration was then held on advertising a Request for Proposals for consultant engineering services for review of potential utility-scale wind ordinance applications. Mrs. Guzi stated that the Board recently adopted a Utility-Scale Wind Ordinance which establishes requirements for the construction and operation of wind energy systems including the submittal of an application for a Special Exceptions Permit.

She stated that the ordinance includes provisions for a third-party, independent review of these SEP applications to ensure compliance with the ordinance and other State and federal regulations. In this regard, Mrs. Guzi stated that the Department of Community Development issued a Request for Information (RFI) as a preliminary step. She noted that today's request is to allow staff to prepare and issue a RFP for consultant engineering services to ensure the County's due diligence on any utility-scale wind applications received. Mr. Guzi noted that staff believes that there will be several firms that are qualified to conduct these engineering review services.

After questioning by Mr. Martin, Mrs. Guzi stated that the County does not have any staff members qualified to conduct these reviews. She noted that this is a similar activity to that performed by the County's cell tower consultants when those type of SEP requests are received. After further questioning by Mr. Martin, Mrs. Guzi stated that the applicant, not the County, will be responsible for paying the cost of the consultant's services.

After questioning by Mr. Dodson, Mrs. Guzi stated that the County has not received any SEP applications for utility-scale wind systems as of this time. She noted that the purpose of this RFP is for the County to be proactive and have a consultant available if an application is received instead of causing delays by not advertising for an engineer until after the application is submitted.

After questioning by Mr. Williamson, Mrs. Guzi stated that the staff committee reviewing these RFPs will include herself, the County Planner, the Deputy County Administrator, and a County Engineer.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board authorized the staff to prepare and issue a

Request for Proposals (RFP) for consultant engineering services for review of potential Utility-Scale Wind Ordinance applications, and upon receipt and review of these proposals, staff is directed to submit a ranking of these proposals for the Board's consideration at a future meeting. (Resolution Number 15-09-10)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on a proclamation declaring the week of October 25 – 31, 2015, as Red Ribbon Week. Mrs. Guzi stated that the Roanoke Area Youth Substance Abuse Coalition has requested that the Board declare the last week in October as Red Ribbon Week. She noted that this week has been recognized for 23 years and encourages citizens to take a stand against drug use. She further noted that several events are planned in October to recognize this week.

There being no further discussion, on motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the following resolution declaring the week of October 25 – 31, 2015, as Red Ribbon Week.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 15-09-11

WHEREAS, the Virginia Federation of Communities for Drug-Free Youth instituted an anti-drug campaign in 1985; and,

WHEREAS, the red ribbon was adopted as the symbol of intolerance of illegal drug use and a commitment of a drug-free lifestyle; and,

WHEREAS, in 1988 the National Family Partnership sponsored the first national Red Ribbon Celebration; and,

WHEREAS, the last week in October has been designated as National Red Ribbon Week; and,

WHEREAS, Botetourt County endorses all activities to encourage the citizens of Botetourt County and the Roanoke Valley to not use illegal drugs,

NOW, THEREFORE, I, Donald M. Scothorn, Chairman of the Botetourt County Board of Supervisors, do hereby proclaim the week of October 25 – 31, 2015, as Red Ribbon Week in Botetourt County.

A public hearing was then held on the establishment of a deadline for receipt of applications to, and disposition by, the Board of Equalization. Mr. David Moorman, Deputy County Administrator, stated that the real estate reassessment contractor, Wampler-Eanes Appraisal Group, will complete their review of all County real estate parcels by late this year and reassessment notices will then be mailed to all property owners in January 2016. Mr. Moorman stated that landowners will have an opportunity after that time to appeal their reassessments to Wampler-Eanes.

He stated that, if the property owners are not satisfied with Wampler-Eanes' determination, they can appeal their assessments to the Board of Equalization (BoE). He noted that the BoE will then hold meetings with landowners and, if the owners are not satisfied with that determination, they can appeal their assessments to the Circuit Court.

Mr. Moorman stated that the Code of Virginia permits Boards of Supervisors to establish deadlines for the filing of appeals to the BoE and for the BoE to act upon those appeals to ensure a timely completion of the reassessment process. Mr. Moorman noted that these proposed deadlines are: receipt of applications to the BoE by March 13, 2016, and disposition of applications by the BoE by June 30, 2016. He noted that a public hearing as required by the Code of Virginia on these proposed deadlines has been duly advertised. Mr. Moorman stated that this schedule is similar to that of previous reassessments.

Mr. Moorman stated that the anticipated timeline for the BoE to conduct its hearings is March 2016. He then asked that the Board open the public hearing and allow any citizens present to speak and then close the public hearing and adopt the proposed ordinance included in their agenda packages establishing these deadlines.

After questioning by Mr. Williamson, Mr. Moorman stated that the Board of Equalization is funded by the County; however, Wampler-Eanes provides staffing to the BoE and will hire a part-time assistant to be responsible for assisting with the BoE's hearing schedule as well as other administrative duties.

After discussion, Mr. Moorman stated that the BoE members will participate in a State Department of Taxation training session this fall and the BoE will organize in February and set their meeting schedule. Mr. Moorman noted that Wampler-Eanes will ensure that the group's meetings are advertised, schedule the property owner meetings; and conduct recordkeeping and other activities for the BoE.

After the Chairman opened the public hearing, it was noted that there was no one present to speak regarding this matter. The public hearing was then closed.

On motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the following ordinance pursuant to Section 58.1-3378 of the Code of Virginia establishing a deadline for receipt of applications to, and disposition by, the Board of Equalization.

Resolution Number 15-09-12

WHEREAS, Botetourt County is in the process of a General Reassessment of real estate within the County, and,

WHEREAS, the Board of Supervisors anticipates that at the appropriate time the Circuit Court for Botetourt County will appoint a Board to process applications for the equalization of assessments in accordance with statute; and

WHEREAS, the Board of Supervisors desires that the equalization process be handled in an orderly and efficient manner;

NOW THEREFORE, BE IT ORDAINED, that the deadline for the receipt of applications to the Botetourt County Board of Equalization shall be May 13, 2016, and the deadline for disposition of applications by the Board of Equalization shall be June 30, 2016.

Consideration was then held on designation of a voting delegate and alternate for the VACo annual meeting in November. Mrs. Guzi noted that the Virginia Association of Counties' annual meeting will be held from November 8 – 10 at The Omni Homestead Resort in Bath County. She noted that VACo's annual business meeting will be held on Tuesday, November 10 and the County is required to designate a representative from its Board of Supervisors to cast its vote(s) at this meeting.

Mrs. Guzi stated that Mr. Williamson, Dr. Scothorn, and Mr. Dodson are attending the entire conference and Mr. Martin will only attend a VACo committee meeting.

After discussion, on motion by Mr. Williamson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board designated Dr. Scothorn as the County's voting delegate and Mr. Dodson as the alternate delegate for the Virginia Association of Counties' annual business meeting on November 10, 2015. (Resolution Number 15-09-13)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

After discussion, on motion by Mr. Williamson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board reappointed Mr. G. Lyn Hayth, III, and Mr. John Griffin to the Industrial Development Authority for four year terms which will expire on November 1, 2019. (Resolution Number 15-09-14)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Updates on various committee reports were then given.

Mr. Leffel stated that he was unable to attend the agricultural conference at Virginia Tech yesterday and today with Jay Brenchick, Economic Development Manager; however, Mr. Brenchick is attending today's sessions. He asked that a report on this conference be provided to the Board by Mr. Brenchick.

Mr. Leffel further stated that the County has received a final copy of the Agriculture Economic Development report from the Weldon-Cooper Center.

Mrs. Guzi stated that the Virginia Secretary of Agriculture, Todd Haymore, will make comments at the Virginia Tech conference which includes farm tours, sessions on planning for agri-tourism, production infrastructure, etc. She noted that Mr. Brenchick's report on the conference will be provided to Mr. Leffel and Mr. Williamson to see how this information can "dovetail" with the County's Agriculture Study.

Mr. Williamson then updated the Board on the recent Western Virginia Water Authority Board of Directors meeting. He noted that the underground piping work for the Daleville pump station site has been completed and the necessary pump station equipment has been received. Mr. Williamson stated that he believes that this project will be completed ahead of schedule.

He further noted that, even though there have been recent drought conditions in this area, both of the WVWA's reservoirs are at levels that are slightly above normal for this time of year.

Mr. Moorman then updated the Board on the County employee health plan renewal. He stated that the advisory group overseeing this renewal met last week with MedCost's representatives to receive an update on the insurance renewal proposal. Mr. Moorman stated that, based on these discussions, he believes that the County will receive a favorable proposal this year as the 2014-2015 plan year has had a reduced number/amount of insurance claims compared to previous years.

Mr. Moorman stated that the advisory group will negotiate with MedCost and bring a renewal recommended to the Board for consideration in October. He noted that there will be no increases in dental or prescription drug rates in the 2015-2016 plan year.

After questioning by Mr. Williamson, Mr. Moorman stated that the staff does not yet know if this year's insurance costs will be within budget. He stated that the employee wellness program has been successful this year as 88% of employees on the health plan participated in the program and will receive premium reimbursements. Mr. Moorman stated that there are 255 County employees on our health insurance plan; 108 qualified for the maximum premium reimbursement amount, and 28 qualified for partial reimbursement of their monthly premiums.

Mr. Moorman then noted that a ribbon cutting ceremony for phase 1 of the Colonel William Preston Memorial project was held on Saturday at the Education and Training Center. He noted that approximately 70 people, including Mr. Williamson, Mr. Martin, Mrs. Guzi, and himself, were in attendance.

He noted that fundraising has begun for phase 2 of this project which includes the purchase and engraving of granite tablets giving details of Colonel Preston's life. He noted that phase 2 is estimated to cost approximately \$60,000. Mr. Moorman stated that the County will continue to work with the Sons of the American Revolution on this project and, when this fundraising goal is reached, the County will coordinate with the group on advertising this project for construction bids.

Mr. Martin stated that this was a nice ceremony.

Mr. Williamson agreed and after questioning Mr. Moorman stated that he believes that the retaining wall around the perimeter of the memorial would be included in phase 3 of this project.

Mrs. Guzi noted that phase 1 of the project includes a lot of maintenance which the County will be responsible for in the future. She noted that Eagle Scout candidates did some landscaping/mulching work on this memorial as part of their certification project.

Mr. Peters then updated the Board on the Parks, Recreation and Tourism Department's activities over the past few months. He noted that they have recently worked on the development of the Glen Wilton public boating access point on the Upper James River Water Trail. Mr. Peters noted that this included negotiations with the property owner on a 10 year lease, site improvements including a parking area, guardrail around the site, improvements to the earthen ramp, and installation of an information kiosk.

Mr. Peters noted that the Department's future activities include the development of an access point on Craig Creek and in the Salt Petre Cave area and improvements to the existing steep boating access ramp at the confluence of Craig Creek and the James River.

Mr. Peters stated that, after the Highway Department denied the County's request for Water Trail navigational signs that would be attached to bridge overpasses or abutments, he continues to discuss this proposal with the Virginia Department of Game and Inland Fisheries. Mr. Peters stated that he hopes to receive DGIF's endorsement of a certain type of notification sign to be posted along the James River. He noted that the James River Association is also working with the County on this proposal.

Mr. Peters further stated that the annual cleanup of the James River is scheduled for Saturday, October 3 and is sponsored by Twin River Outfitters in Buchanan.

After questioning by Mr. Williamson, Mr. Peters stated that there is one river outfitter located in the County and five outfitters that operate boats and float trips on the James River in the County.

Regarding the Daleville Greenway project, Mr. Peters stated that staff is in final negotiations with landowners along this proposed route between Greenfield and Daleville. He noted that the next step is to design/engineer the project and advertise the project for bids in the spring/summer of 2016. Mr. Peters noted that, as the County received VDOT grant monies for this Locally Administered Project, he will attend a workshop on how to administer and keep appropriate records on the use of these funds.

Regarding the Tinker Creek greenway corridor, Mr. Peters stated that the County has submitted a joint application with the National Park Service for a feasibility study on connecting the Daleville and Roanoke Valley greenways through the Tinker Creek corridor. He noted that a couple of possible routes are being studied.

Mr. Peters then stated that the County has received a Virginia Tourism Corporation grant in the amount of \$16,000 to update the County's Wine Trail marketing information to include the Flying Mouse Brewery. He noted that these grant funds will be used to hire a firm to update this information. Mr. Peters stated that other future grant requests will include a joint application with the James River Association to update the Upper James River Water Trail branding information. He further stated that the County is working with Alleghany County and Amherst County on James River water trail marketing/projects/applications.

Mr. Peters stated that last week several staff members participated in media tours sponsored by the Roanoke Valley Convention and Visitors Bureau. He noted that these tours include supplying the media with "at a glance" informational items on the County and its recreational/visitor activities and sites. He noted that representatives from 16 media outlets participated in this event.

Mr. Peters then updated the Board on the October 3 Wounded Warrior softball tournament at the Sports Complex. He noted that this event includes several days' of events including a visit by the Wounded Warrior team members to the Salem Veterans Administration facility, a trip to Virginia Tech, and a dinner on Friday evening. Mr. Peters noted that there has been approximately \$50,000 raised in cash and in-kind services for this event. He then reviewed the itinerary for October 3.

Mrs. Guzi then updated the Board on various County department items. She noted that in October the Board will receive an annual update from the staff on the "data dump" from last year's work sessions as well as additional data that has been compiled by staff. She noted that one data piece closely monitored by staff, which is included in the Board's monthly reports, is the permits issued by the Department of Community Development. Mrs. Guzi stated that currently staff is handling the increase in activity and making progress on having a more business-friendly atmosphere and a can-do attitude in dealing with citizens/developers.

Mr. Williamson stated that there have been several Zoning Ordinance text amendments considered by the Planning Commission and Board of Supervisors in the past couple of years and questioned if there was a reason behind these requests.

Mrs. Guzi stated that the Zoning Ordinance does not prohibit applicants from requesting text amendments. She noted that the requested text amendments are then considered in conjunction with an application for a specific project. Mrs. Guzi stated, however, that text amendments have far-reaching and broad implications for development in the County. She noted that staff is working on proposed amendments to the current ordinance that would require all proposed text amendments to be presented to the Board of Supervisors for their consider-

ation prior to the issue being presented to the Planning Commission for discussion and public hearing.

Mrs. Guzi stated that planning for the enterprise-wide software upgrades are underway. She noted that the first two offices that will implement the new software are Finance and Community Development. Mrs. Guzi further noted that as part of the planning stage, the departments are reviewing all of their processes to determine what can be changed to increase efficiencies as well as becoming more user-friendly.

Mrs. Guzi then noted that the Dale Court water line project has been advertised for bids. She noted that this private water system recently had a pressure tank maintenance issue and the County is working with the Western Virginia Water Authority to help resolve this situation. She stated that the residents are very appreciative of both the County's and the WVWA's assistance. Mrs. Guzi further stated that the plan is for the County to take over this system upon completion of the water line project and transfer its ownership to the WVWA.

Mr. Dodson stated that this subdivision's residents have been under a Health Department boil water notice for approximately four years.

Mrs. Guzi stated that she, Mr. Leffel, and Mr. Martin attended a Fire/EMS appreciation event two weeks ago in Glen Wilton. She noted that this event allowed citizens to meet their local volunteer fire department members and become familiar with the equipment being used.

She further noted that the issue of the Glen Wilton emergency access road has been brought up. She noted that, if the railroad crossing is blocked or a flood event damages the James River bridge, emergency responders and the citizens of Glen Wilton need an alternate route in and out of the area. Mrs. Guzi stated that a route was cleared through the National Forest after the 1985 flood but it has become overgrown. She noted that County staff and fire department representatives will view the area in mid/late October to see what work needs to be done to make the roadway passable again.

After discussion, Mrs. Guzi then handed out a summary of the Board's strategic priorities and provided a briefing on each of the major areas. She noted that a scorecard is in the process of being developed which will indicate detailed steps needed to achieve each of the priorities. Mrs. Guzi stated that as pressing issues/new requests/priorities arise, i.e., vacation rentals, some of these items may be delayed.

She stated that the priorities highlighted in green are complete, i.e., the County joining the Western Virginia Water Authority and creation and adoption of the Utility-Scale Wind Ordinance. She noted that each priority highlighted in yellow is underway. Mrs. Guzi noted that under "Thriving Business Environment," seven of the eight initiatives are underway. She further noted that the draft economic development retention plan is being finalized; the Board will receive a briefing on the negotiations for the proposed shell building in closed session later today; the Agriculture Economic Development Study has been received and staff is waiting for comments from the Board's Committee; the draft Exit 150 Study has been reviewed and commented on several times and staff has requested additional information from the consultant, who is working on the final revisions.

Mrs. Guzi stated that under "Botetourt Cool," the priorities highlighted in pink are being combined to allow for a more comprehensive planning process. She noted that the Board has previously been briefed by the Director of Parks, Recreation, and Tourism on the various trail initiatives. Mrs. Guzi stated that other major initiatives to note—under "Responsible Governance," staff has begun a dialogue with our regional partners and will work toward meeting with the County's General Assembly representatives this fall to submit legislation to allow a local

option to increase the County's lodging tax; under "Infrastructure and Facilities," staff is developing a comprehensive existing facilities inventory and plan for facility maintenance and replacement which will be used during the drafting of the FY 2017 budget; under "Responsive Government," Mrs. Guzi noted that she has been conducting regular meetings with representatives of the County's three incorporated towns to share information and work on joint initiatives; under "Lifelong Learning Excellence," staff and the Board have started a dialogue with the schools and two joint meetings have been held to date at which both boards have indicated that the joint meetings have been useful exchanges of information; under "Strategic Land Use," staff have initiated what will become an annual review of the Zoning Ordinance and they are working closely with the County Attorney on this issue.

Mrs. Guzi stated that the Board should receive a more detailed version of this report as well as a scorecard of these projects/activities around October 15.

After questioning by Mr. Dodson, Mr. Moorman stated that staff will begin work on updating the Comprehensive Land Use Plan after receipt of the final Exit 150 and Agriculture Economic Development studies. Mr. Moorman further stated that a report on a proposed vacation rental housing ordinance may be brought to the Board in December or January.

After further questioning by Mr. Dodson, Mrs. Guzi stated that she knows of no legal consequences if the County does not update the Comprehensive Plan every five years as required by the Code of Virginia. It was noted that the staff is not proposing to conduct a full rewrite of the Comp Plan in 2015/2016.

Mr. Moorman stated that the staff wants to make sure that the Comp Plan reflects the Board's vision.

Mr. Williamson requested that the Strategic Priorities chart be sent to the Board members via e-mail.

There being no further discussion, the Board thanked Mrs. Guzi and staff for their updates.

After questioning by Mr. Martin, Mrs. Guzi stated that the Board members had been provided with a copy of a citizens' petition received last week regarding the use of the old Colonial Elementary School facility as a community center, etc., when the new Blue Ridge elementary school is completed.

On motion by Dr. Scothorn, seconded by Mr. Leffel, and carried by the following recorded vote, the Board went into Closed Session at 4:10 P. M. to discuss personnel matters pertaining to the County Administrator's quarterly performance review; to discuss matters pertaining to the appointment of a County Attorney; and to discuss the award of a public contract involving the expenditure of public funds and discussion of the terms or scope of such contract as per Section 2.2-3711A (1) and (29) of the Code of Virginia of 1950, as amended. (Resolution Number 15-09-15)

AYES: Dr. Scothorn, Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 5:25 P. M.

On motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 15-09-16)

AYES: Mr. Martin, Dr. Scothorn, Mr. Leffel, Mr. Dodson, Mr. Williamson

NAYS: None

ABSENT: None

ABSTAINING: None

BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

Mr. Williamson then left at this time (5:26 P. M.).

After a break, the Chairman called the meeting back to order at 6:02 P. M.

Dr. Scothorn then asked that Mrs. Megan Seibel come forward and asked that the Board members join him in front of the dais.

Dr. Scothorn stated that the Board would like to recognize Mrs. Megan Seibel for receiving the 2015 "Farm Mom of the Year" award for the Southeast District from the Monsanto company.

He then read the following resolution:

WHEREAS, the Botetourt County Board of Supervisors is committed to recognizing and celebrating the County's long tradition of agriculture; and,

WHEREAS, the Board highlights the farming family as the heart of the past, present, and future of agriculture in the County; and,

WHEREAS, Mrs. Megan Seibel is a passionate and optimistic member of the agricultural community in Botetourt County, growing wine grapes and raising beef cattle with her husband and children; and,

WHEREAS, Mrs. Seibel has a strong commitment to agriculture, evidenced through her service as the director of Virginia Tech's VALOR Program which is a leadership program for adults in agriculture; as the leader of the local Book Barn program which provides books about agriculture to local schools; and as a member of the County's Farm Bureau Board of Directors and the Ruritan Club; and,

WHEREAS, Mrs. Seibel is the recipient of Monsanto's 2015 Southeast Farm Mom of the Year award which recognizes her outstanding contributions to her family, farm, community, and agriculture;

NOW, THEREFORE, BE IT RESOLVED, that the Botetourt County Board of Supervisors proclaims and honors Mrs. Megan Seibel's outstanding contributions to the Botetourt County agriculture community and recognizes her as an example of excellence to both the current and next generation of farmers in the County and the Roanoke Valley.

Dr. Scothorn congratulated Mrs. Seibel and presented her with a signed copy of this resolution. He stated that Mrs. Seibel is an inspiration to working mothers everywhere and thanked her for taking the time from her busy schedule to receive this presentation.

Mrs. Seibel thanked the Board for this resolution.

A public hearing was then held on a request in the Valley Magisterial District from Ardith R. Overbay for a Change of Proffers in a Residential Use District (R-3), related to the phasing of construction for the Cottages of Steeplechase development located off Read Mountain Road (Route 654), Roanoke, referenced in the Office of the Clerk of the Circuit Court as Plat Book 59, Pages 4 through 6, located 0.08 miles southwest of the Arrington Lane (Route 849)/Read Mountain Road (Route 654) intersection, identified on the Real Property Identification Maps of Botetourt County as Section 107, Parcel 234C.

It was noted that the Planning Commission had recommended conditional approval of this request.

Mrs. Nicole Pendleton, Planning Manager, stated that this property is located near the Arrington Lane/Read Mountain Road intersection. She stated that the proffered conditions approved by the Board of Supervisors in 2012 for this property's Residential R-3 rezoning restricted construction in Phase II until after 25 certificates of occupancy were issued by the Building Official for residences in Phase I. Mrs. Pendleton stated that Mr. Overbay is now requesting that the proffers be amended to allow him to begin development in phase II after 15 lots in phase I are sold or under contract.

Mrs. Pendleton stated that these revisions may result in increased construction traffic accessing this development off of Read Mountain Road.

After discussion, Mrs. Pendleton stated that in November 2012 the Board approved this rezoning for 55 lots in two phases—25 lots in Phase I and 30 lots in Phase II. She noted that the revised proposal is to develop a total of 43 lots—27 in Phase I and 16 in Phase II. Mrs. Pendleton noted that four building permits have been issued in Phase I as of August 15.

She further noted that the development's internal, private roads will be built to VDoT Secondary System standards and grading and construction of these roads is partially complete at this time.

Mrs. Pendleton then reviewed the proposed revised conditions. She noted that condition number 5 has been revised to read that construction of the Read Mountain Road entrance into Phase I will begin within 30 days of "15 lots being sold and said roadway will be completed, with the exception of the installation of the final asphalt cap, prior to 25 lots being sold in this development." She stated that the new road interconnection between the Cottages of SteepleChase and Teresa Lane in the adjacent Mountain Crest Subdivision will be constructed to VDoT standards and the developer will request its acceptance by VDoT into the Secondary System.

Mrs. Pendleton noted that Mr. Chris McMurry, Certified Land Surveyor, was present to answer questions regarding this request.

Mr. McMurry stated that this request to change the proffered conditions is to "come up with something that is more practical considering the current economic conditions." He noted that even though Mr. Overbay might have sold lots in this development, it does not mean that the new landowners will build their homes quickly. He stated Mr. Overbay may have to wait for some time until 25 Certificates of Occupancy are issued in this development which would cause a significant financial impact.

Mr. McMurry then noted that work on the curbing in Phase 1 should have begun today.

After questioning by Mr. Dodson, Mr. McMurry stated that 16 lots have been sold to date in Phase 1 but only four or five building permits have been issued.

Dr. Scothorn stated that he and residents of Mountain Crest Subdivision were concerned about construction traffic using Teresa Lane to access Mr. Overbay's property. He noted that they are satisfied that a construction entrance off of Read Mountain Road will be built almost immediately now that more than 15 lots have been sold.

After questioning by Dr. Scothorn regarding the road's pavement, Mr. McMurry stated that the development's internal roads will be constructed and their base pavement installed; however, the final 1" – 2" pavement cap will not be placed until after construction is completed and all construction vehicles have left the work site.

Mr. McMurry further stated that water and sewer lines have been installed in Phase I.

After questioning by Dr. Scothorn, Mr. McMurry stated that four homes are under construction at the current time and one residence is waiting for approval of its building permit application.

After questioning by Dr. Scothorn, it was noted that there was no one else present to speak regarding this request. The public hearing was then closed.

On motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the Board approved a request in the Valley Magisterial District from Ardith R. Overbay for a Change of Proffers in a Residential Use District (R-3), related to the phasing of construction for the Cottages of Steeplechase development located off Read Mountain Road (Route 654), Roanoke, referenced in the Office of the Clerk of the Circuit Court as Plat Book 59, Pages 4 through 6, located 0.08 miles southwest of the Arrington Lane (Route 849)/Read Mountain Road (Route 654) intersection, identified on the Real Property Identification Maps of Botetourt County as Section 107, Parcel 234C, as follows: (Resolution Number 15-09-17)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: Mr. Williamson

ABSTAINING: None

1. The project will be built in substantial conformance with the concept plan titled "Plat of rezoning for Ardith R. Overbay, showing a concept plan for the Cottages of Steeplechase, dated July 15, 2015."
2. The Homeowners' Association shall manage open space, private roads, and storm-water management areas as shown on the aforesaid plat dated July 15, 2015, and as further indicated in covenants and restrictions for same.
3. The private streets will be inspected by a Professional Engineer registered in the State of Virginia during the construction phase to make sure they are built to VDOT current standards.
4. The development will be built in two phases (27 lots in Phase I and 16 lots in Phase II). Phase II to start once 15 lots are sold within Phase I. The road shown going to Read Mountain Road will be built as part of Phase II.
5. Construction of the entrance off of Read Mountain road (State Route 654) in Phase I of the development will begin within 30 days of 15 lots being sold and said roadway will be completed, with the exception of the installation of the final asphalt cap, prior to 25 lots being sold in this development.

The Chairman noted that the requests in the Valley Magisterial District from RYT, LLC, for a text amendment to Chapter 25 Zoning, Division 14. Industrial District M-1, Section 25-322. Permitted Uses of the Botetourt County Code to add "Towing" as a permitted use in the Industrial Use District (M-1), and add the following language to Section 25-327. Use Limitations, "All repair or storage of equipment or materials and damaged or inoperative vehicles shall be inside a completely enclosed building or screened from view when stored outside a building, by means of an opaque fence, or masonry wall, or dense evergreen landscaped planting or any combination thereof approved by the zoning administrator. Stored materials shall not be stacked or otherwise placed in a manner that exceeds the height of the screening materials." on property at 181 Norfolk & Western Avenue, Cloverdale, approximately 0.20 miles southwest of its intersection with Read Mountain Road (Route 654), identified on the Real Property Identification Maps of Botetourt County as Section 107A(7), Block 2, Parcels 1, 4, 58 and 62, and in the Buchanan Magisterial District from RYT, LLC, to rezone 0.44 acres of a 2.0 acre parcel from an Industrial Use District (M-2) to a Business Use District (B-3), with possible proffered conditions; and requests a Special Exception Permit, with possible conditions, for truck (heavy) repair and light

auto/truck repair in a Business Use District (B-3) in order to partially demolish an existing building and construct a new building for truck and auto repair at 14760 Lee Highway (U. S. Route 11) Buchanan, located at the northeast corner of the Lee Highway/Hardbarger Road (Route 636) intersection, identified on the Real Property Identification Maps of Botetourt County as Section 76, Parcels 117 and 117A, had been withdrawn by the applicant.

There being no further discussion, on motion by Mr. Leffel, seconded by Mr. Martin, and carried by the following recorded vote, the Board continued the meeting at 6:16 P. M. until 6:00 P. M., on Wednesday, September 23 in Room 229 of the Greenfield Education and Training Center in order to conduct a Closed Session on personnel matters regarding the County Administrator's quarterly performance review. (Resolution Number 15-09-18)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: Mr. Williamson

ABSTAINING: None